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| Outcomes cycle**Mt. San Antonio College****Outcomes Committee****Minutes** | **April 18, 2023** ***2:00 pm -3:30pm – Zoom*** |

**Membership**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| X | Kelly Coreas, Co-ChairProfessor, Respiratory Therapy | X | Chris Jackson, Co-ChairProfessor, Kinesiology | x | Tammy Knott-Silva, Co-ChairAssociate Dean, Kinesiology | X | Annel Medina TagaraoEducational Research Assessment Analyst |
| X | Fawaz Al-MaloodAssociate Dean, Business | X | Aida Cuenza-UvasDirector, AANAPISI | X | Jared BurtonProfessor, Library Science |  | Christina CammayoProfessor, Nutrition & Food |
| X | Landry ChaplotProfessor, Adult Basic Education | X | Mary Ann Gomez-AngelProfessor, Adult Basic Education | X | Jason HaywardProfessor, Counseling Services |  | VacantAssociated Students |
|  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |  | VacantAt-Large Faculty |
| X | Amy Nakamura – GuestProfessor, Dance |  |  |  |  |  |  |
|  |  |  |  |
|  | **Topic** | **Updates/Discussion** | **Outcome/Action** |
|  | Welcome  |  |  |
|  | Review of agenda | * Reviewed
 | * Approved
 |
|  | Review of [April](https://mtsac0.sharepoint.com/%3Aw%3A/s/OutcomesCommittee/EdGtOpgYSI9Jpc4QP8y1-XkBFDcwQLaQykS53b-Hk89cOg?e=CZm3Ef) 4 minutes | * Reviewed
 | * Approved
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|  | [ILO](https://www.mtsac.edu/instruction/outcomes/ILOs_Defined.pdf) update | * [Mt. SAC Mission, Vision, Core Values and Goals](https://www.mtsac.edu/about/mission-and-goals.html)
* [ACCJC ILO Reference](https://mtsac0.sharepoint.com/%3Ab%3A/s/OutcomesCommittee/EXeGrXINyvdGp-inonZB3RkBkfIboENM8tHN46HeBCtpDQ?e=NZwPgC)
* Current ILOs were reviewed considering the recent change in the college’s mission statement
 | * The Outcomes Committee decided that the college’s ILOs continue to be well aligned with the updated mission statement and should remain the same.
* The Outcomes Committee agrees that DEISA focused sample activities should be added to each ILO and members shared some examples. We will work on this at our next meeting.
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|  | Qualitative review process | * The current qualitative review process was reviewed.
* The committee was asked to think creatively to determine a better way to complete this process.
* Continued discussion revealed additional themes:
* Action: an emphasis on the action that is taken as a result of assessment findings needs to be emphasized
* Resources: faculty need more resources (including examples) that will help them to take action after completing assessments and qualitatively review outcomes within their own department
 | * The timing of the Qualitative Review process will be changed to target courses that are due for curriculum review in the next academic year.
* Completed assessments will be reviewed and feedback will be shared with the department. Assistance will be provided as needed.
* Assistance will be offered to departments that have not completed assessments.
* Themes that were identified during this discussion will continue to be discussed
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|  | Book Discussion – Kelly/ Chris | * Assessment Clear and Simple Chapter 3
 | * The committee discussed Chapter 3
* Possible POD course on Departmental Assessment System
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|  | Canvas/ Nuventive Integration - Chris | * Work on this project continues
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|  | Assistant Outcomes Coordinator position | * Assistant Outcomes Coordinator is open, please see All Faculty announcement from 3/29 for more information.
 | * Contact Roger Willis if you are interested
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|  | Thank You and Homework | * Read Assessment Clear and Simple Chapter 4
* Think about possible sample activities for ILOs
 | * We will continue to discuss the book at our next meeting
* We will continue to discuss ILO sample assignments at our next meeting
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|  | **Parking Lot/Upcoming Topics:**Nuventive ImproveWebsiteIEPI PRT TeamResources & Training | **Future Meetings:**May 2May 16 | **Important Dates:**IEPI PRT Team Visit – April 27 |
|  | **Standing Information:**[Outcomes Website](https://www.mtsac.edu/instruction/outcomes/)Outcomes Email [Outcomes Help Request](https://app.smartsheet.com/b/form/cecd85bd73d94ae6ad5ffca353fea4e3)Zoom Office Hours* [Mondays 11:00 am – 12:00 pm](https://mtsac-edu.zoom.us/j/2481922841)
* [Tuesdays 9:00 am – 10:00 am](https://mtsac-edu.zoom.us/s/87881880571)
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