Curriculum and Instruction Council

April 09, 2024 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

X Madelyn Arballo*, VP, School of Continuing Ed*

X George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

X Hong Guo, *Library*

X Carol Impara, *DL Coordinator*

X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Lisa Morales, Academic Senate

X Christopher Jackson, *Outcomes Co-Coordinator*

X Pauline Swartz, *Assistant Curriculum Liaison*

Sylvia Ruano, *Dean of Instruction*

Dianne Rowley*, Faculty*

Tania Anders, *Academic Senate President
Student Representative, Vacant*

**Non-Voting Members**

X Irene Pinedo, *Curriculum Specialist II*

*X Lannibeth Calvillo, Curriculum Specialist II*

X Lesley Cheng*, Curriculum Specialist I*

**Guests**

X Carmen Rexach, Anatomy, Physiology, Microbiology & Public Health

X Josh Louden, *Director, Career and Transfer Services*

X Shiloh Blacksher, *AS, Co-Vice President*

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:**
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| 1. **Public Comments**
 | Approved with flexibility.  |
| 1. **Agenda Check**
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| 1. **Information**
	1. WebCMS Testing Group Update
 | Survey went out last year. There is a Mt. SAC that is meeting with the developers. Malcolm will attach a report to be shared with the committee and Academic Senate.  |
| 1. **Acceptance of Minutes**
2. **Distance Learning Committee**
	1. March 12, 2024
3. **Educational Design Committee Minutes**
	1. April 2, 2024
	2. April 9, 2024
4. **Outcomes Committee Minutes**
	1. March 19, 2024
5. **Mapping and Catalog Committee Minutes**
6. None
 | Accepted.Accepted.Accepted.Accepted. |
| 1. **New Courses**
	1. ANTH 314 – Forensic Anthropology
	2. ANTH 316 - Medical Anthropology
	3. HTL 300 - Biochemistry for Histotechnicians
	4. HTL 301 - Applied Immunology
	5. HTL 302 - Pathological Basis of Clinical Medicine
	6. HTL 308 – Essentials of Hematology
	7. HTL 312 – Ethics and Professional Standards in the Laboratory
	8. HTL 320 – Anatomical Pathology 1
	9. HTL 322 – Anatomical Pathology 2
	10. HTL 330 – Forensic Histopathology
	11. HTL 390 – Symposia in Histotechnology
	12. HTL 404 – Cytology
	13. HTL 406 – Pathology of Cancer and Angiogenesis
	14. HTL 410 – Laboratory Management
	15. HTL 432 – Research in Histotechnology
	16. HTL 440 - Advanced Microscopy
	17. PHIL 312 - Introduction to Biomedical Ethics
	18. SOC 300 - Cultural Competence in the Workplace
	19. SPCH 300 - Conflict Management and Mediation
 | 1. Approved.
2. Approved.
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18. Approved.
19. Approved.
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| 1. **New and Substantive Program Changes**
	1. Histotechnology BS
 | Approved. |
| 1. **New Stand-alone courses**
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| 1. **Course Disciplines**
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| 1. **Items for Discussion or Action**
	1. Outcomes Committee Update – C. Jackson
	2. [BP](https://www.mtsac.edu/governance/trustees/apbp/BP4020.pdf) 4020 Program, Curriculum, and Course Development & [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen, M. Rickard
	3. C& I AB 928 Study Session – M. Chen & M. Rickard
		1. Reference materials:
			1. [AB 928](file:///%5C%5Citfs02%5CCurriculum%5C2.%20C%26I%5CC%26I%202023-24%5C2024.03.26%5CBill%20Text%20-%20AB-928%20Student%20Transfer%20Ach...tersegmental%20Implementation%20Committee.pdf)
			2. [ADT compliance](https://www.cccco.edu/-/media/CCCCO-Website/docs/curriculum/ess23-44adt-calgetccurriculumsubmission-a11y.pdf?la=en&hash=0D996741E6228178A1FFE60B66A35232CFAE9228)
			3. [Local GE pattern](file:///C%3A%5CUsers%5Clcalvillo9%5CDownloads%5CESLEI%2024-07%20Implementation%20of%20Revisions%20to%20Associate%20Degree%20Regulations%2C.pdf)
 |  1. Updates to the Outcomes Webpage and Nuventive:a) Chris shared updates related to the Outcomes webpage and Nuventive. b) A worksheet was created to assist faculty in collecting data for the SLO assessment, which will be entered into Nuventive. c) The Outcome Committee is promoting the one- and two-year assessment cycle. d) the Committee ultimately decided to maintain a four-year assessment cycle and not align it with the curriculum’s five-year review cycle.2. The Council reviewed the most recent draft of the updates to AP 4020. Feedback from council members regarding the proposed changes. Discussion to continue at a future meeting. 3. hold for future meeting.  |
| 1. **On Hold/Tabled Items**
	1. EMCC Update – P. Swartz & K. DeWylde
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| 2023-24 Meetings3:30-5:00PM2nd & 4th Tuesdays | **Fall 2023**September 12 & 26October 10 & 24 | November 14 & 28December 12 *(tentative)*  | **Spring 2024**March 12 & 26 | April 9 & 23 May 7 & 21 |  |