Curriculum and Instruction Council

April 09, 2024 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

X Madelyn Arballo*, VP, School of Continuing Ed*

X George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

X Hong Guo, *Library*

X Carol Impara, *DL Coordinator*

X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Lisa Morales, Academic Senate

X Christopher Jackson, *Outcomes Co-Coordinator*

X Pauline Swartz, *Assistant Curriculum Liaison*

Sylvia Ruano, *Dean of Instruction*

Dianne Rowley*, Faculty*

Tania Anders, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

X Irene Pinedo, *Curriculum Specialist II*

*X Lannibeth Calvillo, Curriculum Specialist II*

X Lesley Cheng*, Curriculum Specialist I*

**Guests**

X Carmen Rexach, Anatomy, Physiology, Microbiology & Public Health

X Josh Louden, *Director, Career and Transfer Services*

X Shiloh Blacksher, *AS, Co-Vice President*

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:** |  |
| 1. **Public Comments** | Approved with flexibility. |
| 1. **Agenda Check** |  |
| 1. **Information**    1. WebCMS Testing Group Update | Survey went out last year. There is a Mt. SAC that is meeting with the developers. Malcolm will attach a report to be shared with the committee and Academic Senate. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee**    1. March 12, 2024 3. **Educational Design Committee Minutes**    1. April 2, 2024    2. April 9, 2024 4. **Outcomes Committee Minutes**    1. March 19, 2024 5. **Mapping and Catalog Committee Minutes** 6. None | Accepted.  Accepted.  Accepted.  Accepted. |
| 1. **New Courses**    1. ANTH 314 – Forensic Anthropology    2. ANTH 316 - Medical Anthropology    3. HTL 300 - Biochemistry for Histotechnicians    4. HTL 301 - Applied Immunology    5. HTL 302 - Pathological Basis of Clinical Medicine    6. HTL 308 – Essentials of Hematology    7. HTL 312 – Ethics and Professional Standards in the Laboratory    8. HTL 320 – Anatomical Pathology 1    9. HTL 322 – Anatomical Pathology 2    10. HTL 330 – Forensic Histopathology    11. HTL 390 – Symposia in Histotechnology    12. HTL 404 – Cytology    13. HTL 406 – Pathology of Cancer and Angiogenesis    14. HTL 410 – Laboratory Management    15. HTL 432 – Research in Histotechnology    16. HTL 440 - Advanced Microscopy    17. PHIL 312 - Introduction to Biomedical Ethics    18. SOC 300 - Cultural Competence in the Workplace    19. SPCH 300 - Conflict Management and Mediation | 1. Approved. 2. Approved. 3. Approved. 4. Approved. 5. Approved. 6. Approved. 7. Approved. 8. Approved. 9. Approved. 10. Approved. 11. Approved. 12. Approved. 13. Approved. 14. Approved. 15. Approved. 16. Approved. 17. Approved. 18. Approved. 19. Approved. |
| 1. **New and Substantive Program Changes**    1. Histotechnology BS | Approved. |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action**    1. Outcomes Committee Update – C. Jackson    2. [BP](https://www.mtsac.edu/governance/trustees/apbp/BP4020.pdf) 4020 Program, Curriculum, and Course Development & [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen, M. Rickard    3. C& I AB 928 Study Session – M. Chen & M. Rickard       1. Reference materials:          1. [AB 928](file:///\\itfs02\Curriculum\2.%20C&I\C&I%202023-24\2024.03.26\Bill%20Text%20-%20AB-928%20Student%20Transfer%20Ach...tersegmental%20Implementation%20Committee.pdf)          2. [ADT compliance](https://www.cccco.edu/-/media/CCCCO-Website/docs/curriculum/ess23-44adt-calgetccurriculumsubmission-a11y.pdf?la=en&hash=0D996741E6228178A1FFE60B66A35232CFAE9228)          3. [Local GE pattern](file:///C:\Users\lcalvillo9\Downloads\ESLEI%2024-07%20Implementation%20of%20Revisions%20to%20Associate%20Degree%20Regulations,.pdf) | 1. Updates to the Outcomes Webpage and Nuventive:  a) Chris shared updates related to the Outcomes webpage and Nuventive. b) A worksheet was created to assist faculty in collecting data for the SLO assessment, which will be entered into Nuventive. c) The Outcome Committee is promoting the one- and two-year assessment cycle. d) the Committee ultimately decided to maintain a four-year assessment cycle and not align it with the curriculum’s five-year review cycle.  2. The Council reviewed the most recent draft of the updates to AP 4020. Feedback from council members regarding the proposed changes. Discussion to continue at a future meeting.  3. hold for future meeting. |
| 1. **On Hold/Tabled Items**    1. EMCC Update – P. Swartz & K. DeWylde |  |

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| 2023-24 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2023**  September 12 & 26  October 10 & 24 | November 14 & 28  December 12 *(tentative)* | **Spring 2024**  March 12 & 26 | April 9 & 23  May 7 & 21 |  |