Curriculum and Instruction Council

September 12, 2023 Minutes

3:30 – 5:00 PM

Room 4-2440

X Malcolm Rickard, ***Co-Chair***

X Madelyn Arballo*, VP, School of Continuing Ed*

X George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

X Hong Guo, *Library*

X Carol Impara, *DL Coordinator*

X Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

X Tania Anders, *VP Academic Senate*

X Christopher Jackson, *Outcomes Co-Coordinator*

X Pauline Swartz, *Assistant Curriculum Liaison*

X Sylvia Ruano, *Dean of Instruction*   
Om Tripathi, *Faculty*

X Dianne Rowley*, Faculty*

X Roger Willis, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

X Irene Pinedo, *Curriculum Specialist II*

*X Lannibeth Calvillo, Curriculum Specialist II*

X Lesley Cheng*, Curriculum Specialist I*

**Guests**

X Mica Stewart-Thomas, Ethnic Studies Chair

X Jimmy Tamayo, Associate Dean , Natural Sciences

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:**   May 23, 2023 | Minutes approved with edits (2 abstentions) |
| 1. **Public Comments** |  |
| 1. **Agenda Check** | Approved with flexibility |
| 1. **Information**    1. Committee Goals and Objectives Report 2022-2023    2. Activity to Lab Hours – IO to inform department chairs of affected courses    3. Fall Training for Authors (formerly Octoberfest) | 1. Goals are due early November. Malcolm will send an email to all the members to review the goals and objectives draft.      1. AP 4024 needs to be updated and approved by senate before the departments with affected courses are notified. 2. There will be fall curriculum training in the middle of October will be advertised through POD. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee**    1. May 9, 2023 3. **Educational Design Committee Minutes**    1. September 5, 2023 4. **Outcomes Committee Minutes**    1. May 16, 2023 5. **Mapping and Catalog Committee Minute**   None | 1. Accepted  1. Accepted  1. Accepted |
| 1. **New Courses**    1. BUSR 68 **–** Computer Applications for Real Estate | Approved. |
| 1. **New and Substantive Program Changes** |  |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action**    1. Committee Goals and Objectives 2023-2024 – M. Rickard    2. General Education Pattern Review of AA/AS Local Degrees – J. Fowler       1. Ethnic Studies Requirement amended [section 55063](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgovt.westlaw.com%2Fcalregs%2FDocument%2FI43B642004E0E11EDA19AD993669B28BD%3FviewType%3DFullText%26originationContext%3Ddocumenttoc%26transitionType%3DCategoryPageItem%26contextData%3D(sc.Default)&data=05%7C01%7Clcalvillo9%40mtsac.edu%7C3f1ee67c0d364797edd108dbaa4b93c8%7Ccc4d4bf20a9e4240aedea7d1d688f935%7C0%7C0%7C638291013796515668%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=JAsqG5p%2BZStEWjNC2MxEAkBnD1TZ%2FmRtxAcj6gL8Mfg%3D&reserved=0), subdivision (e), to add ethnic studies as a [sic] additional minimum requirement for the community college associate degree.          1. Effective date: October 20, 2022.       2. Math General Education Requirement (no longer competency)    3. Outcomes Committee – Overview of Partnership Resource Team (PRT) Report – C. Jackson | 1. Tabled until the form can be reviewed by everyone. 2. Title 5 was updated to add ethnic studies and proposed title 5 changes will add math requirement to associate degrees effective Fall 2024. There is a short turnaround to implement the changes. APs may not be impacted but the catalog will need to be updated to reflect the change.   i) To respond to this requirement Mt. SAC. has created an Ethnic Studies department, hired faculty, and created 5 Ethnic Studies courses. There is now the challenge of meeting the demand for these courses, there are not enough Ethnic Studies faculty and the minimum qualifications for hiring faculty are more stringent now. Students also have the challenge of finding the courses in the schedule of classes because of the different course prefixes. AB 1111 may also be a challenge as the C-ID for these courses are in sociology and social justice. Academic Senate is already discussing how to incorporate ethnic studies into the local GE pattern. More to come on the topic. We will also need to figure out what language to include in the catalog to highlight the course for students.  ii) The Assessment Questionnaire (AQ) is not ready and is still being worked on. There is still time to adjust if the updates need to be reversed to leave the math requirements. Title 5 update and AB 1705 language at odds. AB 1705 says that a student is not required to take a course if they have completed intermediate algebra in high school, title 5 language makes math concepts and quantitative reasoning into a requirement. A good place to have the conversation about changes is in the Assessment and Matriculation Committee.   1. Outcomes team has already added resources to the outcomes website, they are working on communication between Nuventive and Canvas, and streamlining the process so faculty spend less time entering numbers and more time making meaningful observations from the data. |
| 1. **On Hold/Tabled Items**    1. [AB 928 – Workgroup Report](file:///\\itfs02\Curriculum\2.%20C&I\C&I%202022-23\2023.04.25\AB%20928%20Workgroup%20Report.pdf) – awaiting statewide recommendation by May 31st    2. [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen, M. Rickard |  |

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| 2023-24 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2023**  September 12 & 26  October 10 & 24 | November 14 & 28 | **Spring 2024**  March 12 & 26 | April 9 & 23  May 7 & 21 |  |