Curriculum and Instruction Council

October 11, 2022 Minutes

3:30 – 5:00 PM

Room 4-2460

X Malcolm Rickard, ***Co-Chair***

E Madelyn Arballo*, Provost, School of Continuing Ed*

George Bradshaw, *Admission & Records*

X Meghan Chen, *AVP Instruction* ***Co-Chair*** *Designee*

X Jamaika Fowler, *Articulation Officer*

Kelly Fowler, *VP Instruction* ***Co-Chair***

X Hong Guo, *Library*

X Carol Impara, *DL Coordinator*

Stacie Nakamatsu, *Mapping and Catalog*

Briseida Ramirez Catalan, *School of Continuing Ed Faculty*

Sara Mestas, *VP Academic Senate*

X Christopher Jackson, *Outcomes Co-Coordinator*

X Dianne Rowley, *Assistant Curriculum Liaison*

X Sylvia Ruano, *Dean of Instruction*   
Om Tripathi, *Faculty*E Roger Willis, *Academic Senate President  
Student Representative, Vacant*

**Non-Voting Members**

Irene Pinedo, *Curriculum Specialist II*

Lesley Cheng*, Curriculum Specialist I*

**Guests**

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval of Minutes:**   September 27, 2022 | Approved as amended. |
| 1. **Public Comments** |  |
| 1. **Information** 2. MATH 71 – J. Tamayo 3. Membership Update – R. Willis | 1. This council is seeking help from the MATH department with language regarding Intermediate Algebra. The concern is MATH 71 is listed as the requirement for local degrees and programs as well as for courses which prerequisite is MATH 71. As MATH 71 is no longer offered, appropriate language is needed to aid students in completing their local degree. The goal is to alert students that all transferable MATH entry-level courses meet Intermediate Algebra requirement.   Adding language like ‘completion of entry-level MATH would work.’  Students may not know what that means so the language must be clear enough so students should know what MATH course  they may take to meet this requirement.  This council recommended the creation of a workgroup to find a solution as to what language is to be used.  Workgroup members: Malcolm, Jamaika, Jimmy, Dianne, and Meghan as support.   1. Membership Update will keep on agenda. |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee Minutes** 3. September 13, 2022 4. **Educational Design Committee Minutes** 5. September 27, 2022 6. October 4, 2022 7. **Outcomes Committee Minutes** 8. September 6, 2022 9. **Mapping and Catalog Committee Minutes** 10. May 24, 2022 | 1. Accepted 2. Accepted as amended 3. Accepted 4. Accepted 5. Accepted |
| 1. **New Courses** 2. CMGT 121 Building Information Modeling for Construction 3. CMGT 160 Construction Management Work Experience | 1. Approved 2. Approved |
| 1. **New and Substantive Program Changes** 2. Construction Management - Level II 3. Construction Management AS 4. ESL - Oral Communication - Literacy Level 5. ESL - Oral Communication Beginning Level 6. ESL - Oral Communication Intermediate Level 7. ESL - Oral Communication Advanced Level 8. ESL Written Communication – Literacy Level 9. ESL Written Communication - Beginning Level 10. ESL Written Communication - Intermediate Level 11. ESL Written Communication – Advanced Level | 1. Approved 2. Approved 3. Approved 4. Approved 5. Approved 6. Approved 7. Approved 8. Approved 9. Approved 10. Approved |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action** 2. Catalog Production Timeline – M. Rickard, J. Fowler, and M. Chen 3. [AP 4020](https://www.mtsac.edu/governance/trustees/apbp/AP4020.pdf) Program and Curriculum Development – M. Chen 4. DLC Membership Size Increase – C. Impara 5. Accreditation Input by C&I Due by November 14, 2022 – M. Rickard 6. C&I Purpose & Function and Goals Due November 18, 2022 – M. Rickard | 1. **Approved** 2. This topic was not discussed due to time constraints. 3. This topic was not discussed due to time constraints. 4. This topic was not discussed due to time constraints. 5. This topic was not discussed due to time constraints. |
| 1. **On Hold/Tabled Items** 2. ETHS 10 History of Theater Arts (Area F) |  |

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| 2022-23 Meetings  3:30-5:00PM  2nd & 4th Tuesdays | **Fall 2022**  September 13 & 27  October 11 & 25 | November 8 & 22 | **Spring 2023**  March 14 & 28 | April 11 & 25  May 9 & 23 |  |