mt. san antonio college logo
**CURRICULUM & INSTRUCTION COUNCIL**

March 10, 2020 Minutes

4-2460 3:30 – 5:00 PM

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X Kristina Allende, ***Co-Chair***

E Madelyn Arballo, *Continuing Education*

X George Bradshaw, *Admission & Records*

Richard Mahon, *VP Instruction*

E Jamaika Fowler, *Articulation Officer*

X Carol Impara, *DL Coordinator*

E Joumana McGowan, *Assoc. VP Instruction*

X Dana Miho, Faculty

X Serena Ott, VP Academic Senate

X Dianne Rowley, Assist. Curriculum Liaison

X Pauline Swartz, Library & Learning Resources

xMichelle Sampat, **Co-Chair**

x Om t *Faculty*

E Chisa Uyeki*, Academic Senate President*

X Kim Leiloni Nguyen, *Outcomes Coordinator*

Vacant, *Student Representative*

| **Meeting Agenda** | **Outcomes** |
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| 1. **Approval Minutes** 2. November 12, 2019 3. November 19, 2019 4. January 31, 2020 | 1. Approved 2. Approved 3. Approved |
| 1. **Public Comments** |  |
| 1. **Information** |  |
| 1. **Acceptance of Minutes** 2. **Distance Learning Committee Minutes** 3. October 22, 2019 4. November 26, 2019 5. December 10, 2019 6. **Educational Design Committee Minutes** 7. March 3, 2020 8. **Equivalency Committee Minutes** 9. **Outcomes Committee Minutes** 10. November 5, 2019 11. November 19, 2019 12. December 3, 2019 13. **Transfer and General Education**   **Subcommittee Minutes**   1. **Content Review Committee Minutes** | 1. . 2. Accepted 3. Accepted 4. Accepted 5. . 6. Accepted 7. None 8. . 9. Accepted 10. Accepted 11. Accepted 12. None 13. None |
| 1. **New or Substantive Program Changes** |  |
| 1. **New Courses** 2. BS EPCS English Preparation for College Success | 1. Approved |
| 1. **New Stand-alone courses** |  |
| 1. **Course Disciplines** |  |
| 1. **Items for Discussion or Action** 2. Curriculum Review Cycle – K. Allende 3. Catalog Fall Effective Date – M. Sampat BS EPCS 4. AA-T Social Justice: Tracks and Implementation – K. Allende 5. Course Articulation/Variance Review – K. Allende 6. Courses and Programs Listed in Catalog Not Offered Within Two Years – J. Fowler | 1. Due to the implementation of WebCMS 10.0, the Office of Curriculum pushed the submittal date for curriculum to May 2021 granting faculty an extra year to submit with exception of critical curriculum which will be expected by May 31, 2020.   There have been discussions about our current 4-year cycle compared to other colleges that have 5 or 6-year cycles. This council will propose to Academic Senate to consider approving changing our current 4-year cycle to a 5-yr cycle. This extra year will give us a lead way to replace our Course Outline of Records (COR) in the Chancellor’s Office with the new WebCMS 10.0 CORs making sure that all of our courses abide to Title 5.  This council will have a discussion and vote about this subject during our next meeting.   1. This item will be postponed until Articulation Officer Jamaika Fowler is in the meeting. 2. The Social Justice ADT was approved last year. It includes many course in clusters which makes it massive. The Humanities Division is asking this council to create a task force to look into this issue in order to create a process to have this program with a built-in task force and make it simpler to modify since is very difficult to gather the interdisciplinary task force when faculty need to make changes to a cluster/s.   Once the program is fully approved by the CO, Degree Works could give recommendations.  Kristina Allende Will request Academic Senate to convene a task force for Social Justice ADT.   1. Articulation process has to be done again but workload is an issue. This semester would be appropriate since the curriculum submittal workload has been taken away. This would be a long process. It begins with schools that are top feeders. G. Bradshaw will provide a list of the top feeders within the next 6 weeks. 2. Will keep on agenda. |
| 1. **On Hold Items** 2. FASH 16 Corset Construction | 1. On hold. Fashion Department is creating a new program. |

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| 2019-20 Meetings  3:30-5:00  2nd & 4th Tuesdays | **Fall 2019**  September 10 & 24  October 8, 22 | November 12 & 26  December 10, | **Spring 2020**  March 10 & 24 | April 14 & 28  May 12 & 26 | June 9 |