

Classified Professional Development Committee

March 22, 2022

Minutes

Attendance:

<input checked="" type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input checked="" type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input type="checkbox"/> Vacant (CSEA 651 President/ Designee)	<input checked="" type="checkbox"/> Lisa Rodriguez (Director, POD)	<input checked="" type="checkbox"/> Lizette Henderson (Asst Dir, POD)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input checked="" type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input type="checkbox"/> Nancy Campos CSEA 262 Part-time Rep	<input type="checkbox"/> CSEA 651 Rep (Vacant)	<input checked="" type="checkbox"/> Marlene Espina Coordinator, POD

Guest:

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> • Review Agenda (RA, JL) • Review and approve minutes (RA, JL) <ul style="list-style-type: none"> ○ 02/22/22 	<ul style="list-style-type: none"> • Agenda Review: motion to approve by DD; 2nd by CO; approved by acclamation (approved with amendment to prioritize agenda items-- PD Plan and Budget) • Minutes: motion to approve by; JL; 2nd by DD; approved by acclamation with the corrections, as indicated.
Old Business	Updates/Follow-up: <ul style="list-style-type: none"> • PD Plan Review (RA) • CCCCCO Budget Update (ME) • POD Update(s) (LR/LH/ME) • PDC Update(s) (RA) • Vacancy, CSEA 651 (JL) • Logo Selection Update (JL) • Action Items Update - (02/22/22) 	<ul style="list-style-type: none"> • PD Plan Review – <ul style="list-style-type: none"> - RA reviewed the work that the workgroup has done with the PD Plan. - the PD grid about classification needs to be updated and stems from the last classified 2018 survey regarding PD topics. - Suggestion was made to use a new survey to capture results and update plan accordingly. - A survey that includes all campus constituent groups, not only CPDC for CPD Day. PDC would be invited to participate in a joint survey. - Technical training to be included to keep up with tech changes.

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		<ul style="list-style-type: none">- Specialized and targeted training should be identified (i.e., psychological wellbeing), there is a template used by PDC.- JL suggested that the survey topic be brought to PDC, for discussion. Draft plans, formulate parameters of the survey, bring back to CPDC to review and provide input.- JL and RA will bring feedback to next PDC meeting.- CPDC members to review the graphs found on page 14 of the proposed PD Plan and submit input to JL to bring back to PDC. <ul style="list-style-type: none">• CCCCCO Budget Update – ME reviewed the budget and provided context for the challenges faced with spend down.<ul style="list-style-type: none">- possible purchase of DISC learning materials (Tony Robbins), focuses on team preferred communication style (\$55/test).- Consider having Newleaf provide workshops for CPD Day, use any remaining funds with Newleaf to present on DISC.- Review Newleaf workshops for CPD Day consideration and for use to spend down CCCCCO funds if there are remaining funds after auditing the account.- ME to provide an update to the committee offline.• POD Update – ME reviewed the leadership changes within POD.• PDC Update – No updates available.• Vacancies: CSEA 651 (x2), Confidential and CSEA 262 PT rep –<ul style="list-style-type: none">- RA to reach out to 651 to ask for new reps;- JL to reach out to confidential group (to replace L. Henderson) and to Nancy Campos (to determine continued interest).
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		<ul style="list-style-type: none"> • Logo selection – review final version; JL to send ME artwork in color and B&W • Action item updates – No updates provided.
New Business	<ul style="list-style-type: none"> • CPD Day Taskforce - 2022 (All) • NISOD Workshop (RA) 	<ul style="list-style-type: none"> • CPD Day 2022 Taskforce – meeting coming up on Fri 03/25/22. • NISOD – consider for CPD Day workshops, will bring to taskforce for consideration.
Future item(s) <i>*Agenda items not completed from past meeting will be carried over to the next meeting's agenda.</i>	<ul style="list-style-type: none"> • GSR Update - (RA) • Training / Workshops Calendar <ul style="list-style-type: none"> • Identify possible presenters for DEISA (All) 	<ul style="list-style-type: none"> • GSR Update – meeting next week to touch base on potential activity in the fall and seek/review venues. • Training / Workshop (determine next steps) – No Update
PARKING LOT:	Determine Format for doing this work <ul style="list-style-type: none"> • Marketing/Promotion - Marketing strategy for workshops • Accreditation Alignment Assignments - Provide Accreditation Alignment for December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes to Brenda (All). Update Accreditation Alignment on December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes (All) 	
Meeting Adjournment	2:45 p.m.	

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Next CPDC Meeting: Zoom dates have been scheduled for the remainder of the 2020-21 academic year. Agenda items tabled will be added to the agenda items of the next regularly scheduled semimonthly committee meeting.