

# BUDGET COMMITTEE

## MEETING AGENDA

April 5, 2023

3:00 p.m.



**Location: Building 4, Conference Room # 2460**

**Time: 3:00 p.m. – 4:30 p.m.**

### **Committee Members:**

Morris Rodrigue, Chair  
Phil Wolf, Co-Chair  
Kelly Fowler  
Delana Miller

Rosa Royce  
Gary Nellesen  
Shiloh Blacksher  
Traci Ebue  
Emily Woolery

Manny Marquez  
Brandon Gillett  
Lisa Romo  
Jasmine Nguyen (Student)  
Calvin Haroutonian (Student)

### **Guest:**

George Bradshaw  
Patricia Quinones  
Suzanne Vasquez  
(Notes)

### **AGENDA ITEMS:**

1. **Agenda Check.**
2. **Review the Budget Committee Meeting Summary of March 1,**
3. **Report out from IEC Representative**
4. **Budget Review and Development Guide**
5. **2022-2023 SCFF Update**
6. **Step and Column Increases Budget**
7. **Classified Reclassification Budget**

### **FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):**

**The committee does not meet during Summer or Winter Intersessions, unless needed.**

**April 19, 2023**

**May 3, 2023**

**May 17, 2023**

**Mt. San Antonio College**  
**Budget Committee Summary of**  
**April 5, 2023**  
**Location: In-Person, Building 4-2460**  
**Time: 3:00 p.m. – 4:30 p.m.**

**Committee Members[14]:**

- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> Morris Rodrigue- Co-Chair | <input checked="" type="checkbox"/> Gary Nellesen    | <input type="checkbox"/> Lisa Romo                           | <input checked="" type="checkbox"/> GeorgeBradshaw (Guest)  |
| <input checked="" type="checkbox"/> Phil Wolf, Co-Chair       | <input checked="" type="checkbox"/> Shiloh Blacksher | <input type="checkbox"/> Manny Marquez                       | <input checked="" type="checkbox"/> Patty Quinones (Guest)  |
| <input checked="" type="checkbox"/> Kelly Fowler              | <input checked="" type="checkbox"/> Traci Ebue       | <input checked="" type="checkbox"/> Jasmine Nguyen (Student) | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input type="checkbox"/> Delana Miller                        | <input checked="" type="checkbox"/> Emily Woolery    | <input type="checkbox"/> Calvin Haroutonian (Student)        |   |
| <input checked="" type="checkbox"/> Rosa Royce                | <input type="checkbox"/> Zak Gallegos                |  |   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Agenda check</b>	Agenda checked.	<b>Agenda approved.</b>
<b>2. Review the Budget Committee Meeting Summary of March 1, 2023</b>	The Budget Committee reviewed and approved the meeting summary of March 1, 2023.	<b>Meeting Summary approved.</b>
<b>3. Report out from IEC representative</b>	Institutional Effectiveness Committee (IEC) Representative Patty Quinones reported out the following: <ul style="list-style-type: none"> <li>• Guidelines and updates were reviewed on the resource request</li> <li>• The data link was shared with the committee</li> <li>• Discussed PIE funding request on what belongs to PIE and what doesn't</li> </ul>	<b>Accreditation Standard – IIID.</b>
<b>4. Budget Review and Development Guide</b>	Rosa discussed with the committee: <ul style="list-style-type: none"> <li>• Continuing to develop Budget review and development Guide</li> <li>• The Budget Review and Development Guide will be completed by next Budget Meeting (April 19, 2023)_</li> <li>• Updating Administrative Procedures</li> </ul> <p>Morris will add a component to the guide relevant to supplies; it won't happen until the next budget cycle.</p> <p style="text-align: center;">•</p>	

<p><b>5. 2022-2023 SCFF Update</b></p>	<p>Rosa shared SCFF Update 2022-23 report and the California Community Colleges Exhibit C report.</p> <ul style="list-style-type: none"> <li>• No deficit projected for the 2022-2023 fiscal year at P1</li> <li>• \$239,054.007 is the actual projected revenue based on P1.</li> <li>• SCFF rates include a 6.56% Cola increase and a \$400 million statewide Base increase. Base allocation includes a \$200 million statewide Basic Allocation increase.</li> <li>• The College continues to be under Covid-19 Emergency Conditions Allowance to maintain FTE funding at P1 2019-2020 level</li> <li>• Supplemental Allocation decreased mainly due to a decrease in Pell and Promise Grant Waivers</li> <li>• Student Success Allocation increased mainly in Associate Degree for Transfer and Transfer to a Four-year University counts</li> <li>• Estimated the College will earn \$161 growth FTES for a total of \$917,399</li> <li>• P2 2022-2023 will be available in July</li> </ul>	
<p><b>6. Step and Column Increases budget</b></p>	<p>Rosa shared with the committee how the step and column increase budget is done for confidential and classified employees.</p> <ul style="list-style-type: none"> <li>• Positions are monitored</li> <li>• Every employee has placement in step and column</li> <li>• For full-time employees only</li> <li>• Discussed natural annual increases</li> </ul>	
<p><b>7. Classified Reclassification Budget</b></p>	<p>Rosa discussed the Reclassification Budgeting Process.</p>	

Accreditation Standard- IIID. Financial Resources- Plans and manages financial affairs with integrity and in support of all institutional planning.

**FUTURE AGENDA ITEMS**

- Budget Review and Development Guide

**FUTURE MEETING DATES**

The committee does not meet during summer or winter Intersessions unless needed

**May 3, 2023**

**May 17, 2023**

**June 7, 2023**