

BUDGET COMMITTEE

MEETING AGENDA

April 5, 2017

3:00 p.m.



Location: Building 4, Conference Room #2460

Time: 3:00 p.m. – 4:30 p.m.

Committee Members:

Bill Scroggins, Acting Chair
for Mike Gregoryk, Chair
Martin Ramey, Co-Chair
Irene Malmgren
Audrey Yamagata-Noji
Gary Nellesen
Myeshia Armstrong

Rosa Royce
Mark Fernandez
Mauricio Goncalves
Ruben Flores
Michael Sanetrick
Lance Heard
Lisa Romo

Brian Moon (Student)
Israel Garcia (Student)

Kerry Martinez (Notes)
Yadira Santiago (Notes)

AGENDA ITEMS:

- 1. Agenda Check**

- 2. Review the Budget Committee Meeting Summary of March 15, 2017**

- 3. Discuss the following:**
 - **Faculty Position Control Report**
 - **New Resources Allocation Positions Authorized But Not Filled**
 - **Positions Being Paid with One Time Funds**
 - **Summary of Decisions Made at President's Cabinet March 14 & March 21, 2017**

**Mt. San Antonio College
Budget Committee Summary of
April 5, 2017**

Committee Members:

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Mike Gregoryk, Chair | <input checked="" type="checkbox"/> Gary Nellesen | <input type="checkbox"/> Ruben Flores | <input checked="" type="checkbox"/> Israel Garcia(Student) |
| <input checked="" type="checkbox"/> Martin Ramey, Co-Chair | <input checked="" type="checkbox"/> Myeshia Armstrong | <input checked="" type="checkbox"/> Michael Sanetrick | |
| <input checked="" type="checkbox"/> Jim Jenkins in attendance for Irene Malmgren | <input checked="" type="checkbox"/> Rosa Royce | <input checked="" type="checkbox"/> Lance Heard | <input checked="" type="checkbox"/> Yadira Santiago (Notes) |
| <input checked="" type="checkbox"/> Grace Hanson in attendance for Audrey Yamagata-Noji | <input checked="" type="checkbox"/> Rosa Asencio in attendance for Mark Fernandez | <input checked="" type="checkbox"/> Lisa Romo | <input checked="" type="checkbox"/> Kerry Martinez (Notes) |
| | <input type="checkbox"/> Mauricio Goncalves | <input checked="" type="checkbox"/> Brian Moon (Student) | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda Check	Introductions by all. Update item #2 to read: Review the Budget Committee Meeting Summary of <u>March 8</u> , 2017.	Agenda approved with one correction.
2. Review the Budget Committee Meeting Summary of March 8, 2017	The Budget Committee Meeting Summary of March 8, 2017 was reviewed and approved with one correction. Correct the last name spelling of Joumana Mc <u>G</u> owan in attendance for Irene Malmgren.	Last name to be corrected under committee members in attendance.
3. Discuss the following: • Faculty Position Control Report	Rosa reviewed/discussed the following reports: • This report controls the status of the full time faculty positions. The top section of the report shows the Separating Faculty Information, which the total equals to 14.20 FTEs. The middle section of the report shows the Authorized Hires, which the total equals to 19.00 FTEs. The report also includes funding information for Executive Management decision making. • Grace expressed concerns to the funding changes of the DSPS faculty position. The funding was changed from the Unrestricted General Fund to the Restricted General Fund. She questioned if this change was considered supplanting. Mike stated he will look in to	Mike would like Rosa and Myeshia to research changes to the funding sources of the DSPS faculty position. Grace will send an email to Mike, as Chair of the Budget

<ul style="list-style-type: none">• Positions Being Paid with One-time Funds	<p>services and the ADA contracted services will be used to backfill the funding of this position. President's Cabinet ratified its decision to fund on an ongoing basis several budget line items for the New Resources Allocation Phase 5 & 6. The total ongoing funding in this column is \$546,121.</p> <ul style="list-style-type: none">• The third column includes a total of \$297,793. The items listed are primarily for vacancies funded in the New Resources Allocation Phase 3, nothing has changed, and those line items are being kept in the budget.• President's Cabinet made the decision to move the budget of \$1,420,650 from one-time funding to ongoing funding.	
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FUTURE AGENDA ITEMS

- Revisit OPEB Contribution recommendation

FUTURE MEETING DATES

- May 3, 2017
- May 17, 2017
- June 7, 2017

**Faculty Position Control Report
FY 2016-17 to FY 2017-18
(Reviewed at PC 03-21-17)**

Separating Faculty Information

Faculty Member	Discipline	Reason	Date	Date Employee Notification	Budget FTE	Funding
Ho, Robert - Professor, Drafting Tech (Reduced Contract To Teach 30% in Spring 2017 & 2018. Therefore, separating FTE is 0.70, which is 1.000 FTE less 0.3000 FTE).	Arch, Ind Design, Eng & Mfg	RET	6/11/16	N/A	0.70	Unrestricted Fund Ongoing
Walker, Christopher - Professor, DSPS, Special Ed	DSPS	RET	6/15/16	4/25/2016	0.50	Restricted Fund-DSPS
1 Fullbright-Denis, Wanda	Counseling/Guidance	RET	8/1/16	5/4/2016	1.00	Restricted Fund-SSSP Credit
2 Meggellin, Nancy	Mental Health/Psychiatric Tech	RET	8/12/16	8/2/2016	1.00	Unrestricted Fund Ongoing
3 Tunstall, Christine	Instructional Specialist, Speech Path	RET	7/7/17	7/11/2016	1.00	Unrestricted Fund Ongoing
4 Wilkerson, Jill	Instructional Specialist-DSPS	RET	9/12/17	9/22/2016	1.00	Unrestricted Fund Ongoing
5 Williams Tyler, Jody (LWOP 08/29/2016-06/30/2017, RESIGNED 6/30/17)	Chemistry	RES	8/17/16	6/30/2017	1.00	Unrestricted Fund Ongoing
6 Kittle, Paul	Library-Learning Resources	RET	10/8/16	9/29/2016	1.00	Unrestricted Fund Ongoing
7 Graham, Chris	Mathematics	RET	6/30/17	9/30/2016	1.00	Unrestricted Fund Ongoing
8 Hatch, Rebecca	Sociology	RET	7/1/17	10/24/2016	1.00	Unrestricted Fund Ongoing
9 Vacant-Professor, Mathematics	Mathematics	UREC	07/19/16	N/A	1.00	Unrestricted Fund Ongoing
10 Dorrough, George Dixon	Sing Language, Interpret	RET	02/01/17	12/21/2016	1.00	Unrestricted Fund Ongoing
11 Masoomia, Rasool	Economics	RET		3/8/2017	1.00	Unrestricted Fund Ongoing
Stephen Shull	Fire Technology	MGR	?	?	1.00	Unrestr Fund Ongoing-To be Used for Dir. Public Safety
Jamie Hirsch	Fire Technology	MGR	?	?	1.00	Unrestr Fund Ongoing-To be Used for Assist. Dir. Public Safety
Total					14.20	

10.70 Unrestricted Fund Ongoing
2.00 Unrestricted Fund Ongoing To Be Used to Fund Public Safety Program Managers
1.50 Restricted
14.20

CNR= Contract not Renewed	MGR = Promoted to Manager	RET = Retired	TEMP = 1 YR Temp
LWOP= Leave w/out Pay	RES = Resigned	DEC = Deceased	TRSF =Lateral Transfer
UREC= Unsuccessful Recruitment			

Authorized Hires

Faculty Member	Discipline	Status	Date	Budget FTE	Funding	
2 Rubio, Jesus-Professor CIS	Computer Information Systems	Hired	1/1/17	1.00	Unrestricted Fund Ongoing	
3 Vacant-Professor, Animal Sciences ⁽¹⁾	Agricultural Sciences	Vacant-RTF	11/21/16	1.00	Unrestricted Fund Ongoing	
4 Vacant-Professor Communication ⁽²⁾	Communication	Vacant-RTF	11/17/16	1.00	Unrestricted Fund Ongoing	
5 Vacant-Professor, Manufacturing ⁽³⁾	Manufacturing	Vacant-RTF	11/21/16	1.00	Unrestricted Fund Ongoing	
9 Vacant-Professor, Mathematics ⁽⁴⁾	Mathematics	Vacant-RTF	11/28/16	1.00	Unrestricted Fund Ongoing	
Vacant-Professor Photography ⁽⁵⁾	Photography	Vacant-RTF	11/28/16	1.00	Restricted Fund-SWP District	
8 Vacant-Professor American Language ⁽⁶⁾	Humanities and Social Sciences	Vacant-RTF	11/28/16	1.00	Unrestricted Fund Ongoing	
10 Vacant-Professor Japanese ⁽⁷⁾	Humanities and Social Sciences	Vacant-RTF	11/28/16	1.00	Unrestricted Fund Ongoing	
6 Vacant-CIS Programming/Database ⁽⁸⁾	Computer Information Systems	Vacant-RTF	11/16/16	1.00	Unrestricted Fund Ongoing	
11 Vacant-Professor Architecture, IDE & Manufacturing ⁽⁹⁾	Architecture	Vacant-RTF	11/17/16	1.00	Unrestricted Fund Ongoing	
7 Vacant-Professor Mathematics ⁽¹⁰⁾	Mathematics & Computer Sciences	Vacant-RTF	11/28/16	1.00	Unrestricted Fund Ongoing	
Vacant-Professor Biology (Majors) ⁽¹¹⁾	Biological Sciences	Vacant-RTF	11/28/16	1.00	Unrestricted Fund Ongoing 2015-16 Over Cap Growth	
Vacant-Professor Sociology ⁽¹²⁾	Sociology	Vacant-RTF	11/17/16	1.00	Unrestricted Fund Ongoing 2015-16 Over Cap Growth	
Instructional Specialist, Math Emphasis ⁽¹³⁾	DSPS	Vacant	1/10/17	1.00	Restricted Fund - DSPS	
1 Hayward, Jason - Counselor (Fullbright-Denis, Wanda's vacancy used)	Counseling/Guidance	Hired	8/17/16	1.00	Restricted Fund-SSSP Credit	
Vacant-Professor R-TV, Television & Film	Radio, Television, Television Film	Vacant-RTF	2/27/17	1.00	Restricted Fund-SWP District	
Vacant-Professor Basic Skills	Basic Skills	Vacant-RTF	3/3/17	1.00	Restricted Fund-SWP Regional	
Vacant -Professor Registered Vet Tech	Registered Vet Tech	No RTF	?	1.00	Restricted Fund-SWP District	
Vacant-Professor Fire Technology ⁽¹⁴⁾	Fire Technology	No RTF	?	0.70	Unrestricted Fund Ongoing	
				0.30	Unrestricted Fund Ongoing 2015-16 Over Cap Growth	
Total					19.00	

10.70 Unrestricted Fund Ongoing
2.30 Unrestricted Fund Ongoing, 2015-16 Over Growth
6.00 Restricted
19.00

(*1) to (*14) These are the 14 Faculty positions approved by AMAC and President's Cabinet on October 24, 2016

Additional Information:

Faculty Under Sabbatical Leave Receiving Full Pay

Faculty Member	Discipline	Reason	Date	Board Agenda Date	FTE	Funding
Nguyen, Kim-Leiloni (Fall 2016 & Spring 2017)	Biology	SAB	08/26/16	2/17/16	1.00	Unrestricted Fund
Total					1.00	

Faculty Under Leave Without Pay

Faculty Member	Discipline	Reason	Date	Board Agenda Date	FTE	Funding
5 Williams Tyler, Jody (08/29/2016-06/30/2017, Fall 2016 and Spring 2017. This Faculty Resigned effective	Chemistry	LWOP ⁽¹⁾	8/17/16	N/A	1.00	Unrestricted Fund
Caldwell, Ellen (08/29/2016-02/23/2017, Fall 2016)	Art History	LWOP ⁽¹⁾	9/17/16	N/A	1.00	Unrestricted Fund
Total					2.00	

(1) Budget from Faculty LWOP used to cover Faculty Service Increment Approved by Board on August and September.

NEW RESOURCES ALLOCATION POSITIONS AUTHORIZED BUT NOT FILLED
 (Updated with President's Cabinet Decisions, March 14, 2017 and March 21 2017)

POSITION NUMBER	ACTUAL FTE	RANGE	STEP	TOTAL MONTHS	NAME	FUND	ORG	ACCT	PROG	ACTIV	ACCOUNT PERCENT	TOTAL SALARY & BENEFITS	Included In Prelim. Tent 17/18	COMMENTS	President's Cabinet (PC) Review				
NEW RESOURCES ALLOCATION PHASE 2 - ONE-TIME:																			
MT9997	1.000	M	10	3	12	Vacant-Temp. Project Manager-Preventative Maintenance	11903	700132	215000	710000	2100	100.00%	\$ 132,867		PC NRA Phase 2, 4/21/15. Total Allocation approved for \$400,000. Funding will be sufficient for 3 years from 2017-18 to 2019-20.	Transfer \$400,000 Allocation Back to Reserves. Not Funded per PC 3-14-17. ABE to Notify Gary Nellesen that Funding of \$400,000 will reverse to fund Balance.			
												NEW RESOURCES ALLOCATION PHASE 2 - ONE-TIME:	\$ 132,867	\$ -					
NEW RESOURCES ALLOCATION PHASE 3 - ONGOING:																			
MCxxx	1.000	M	13	3	12	Vacant-Manager, TitleIX/Equal Opportunity Employment Investigations	11000	200000	215000	673000	2100	100.00%	\$ 151,467	(151,467)	Approved by PC 2/17/17. Not included in preliminary tentative because it will be funded with existing ongoing funds.	Review Legal Fees in President's Office and Human Resources budgets to fund this position. Work with Abe, Sokha and Carol (Work is Pending) per President's Cabinet 3/14/17. The results of the available funds are funing the positions listed below in this report.			
CA9716	1.000	A	105	3	12	Vacant-Coordinator, Student Activities	11000	521000	211000	696000	2100	100.00%	96,796		- Was filled by Edwin Romero until 1/31/17. RTF vacancy approved by PC 1/24/17	Keep Ongoing budget per PC 3/14/17.			
CA9977	0.250	A	112	3	12	Vacant-Coordinator, Matriculation	11000	410500	211000	493087	2100	25.00%	25,747		- Was filled by DeeJay Santiago until 11/30/16. No Request-To-Fill (RTF) submitted.	Keep Ongoing budget per PC 3/14/17.			
CA9412	0.475	A	79	3	10	Vacant-Lab Tech-Fine Arts (Previous staff: Christina McCurdy, last day 7/31/16)	11000	371000	221000	100100	2200	100.00%	23,783		- Was filled by Christina McCurdy until 7/31/16. RTF vacant approved by PC 11/1/16	Keep Ongoing budget per PC 3/14/17.			
												NEW RESOURCES ALLOCATION PHASE 3 - ONGOING:	\$ 297,793	\$ (151,467)					
NEW RESOURCES ALLOCATION PHASE 3 - ONE-TIME:																			
New	1.000	M	9	1	12	Vacant-Special Project Manager-Building Security and Safety	11907	700130	215000	651000	2100	100.00%	\$ 120,319		No RTF submitted. PC NRA Phase 3, PC July and August 2015. Total Allocation approved for \$380,000. Funding will be sufficient for 3 years from 2017-18 to 2019-20.	Transfer \$380,000 Allocation Back to Reserves. Not Funded per PC 3-14-17. ABE to Notify Gary Nellesen that Funding of \$380,000 will reverse to fund Balance.			
MC9941	1.000	M	13		12	Vacant-Assistant Director, Student Health Services	11907	534000	215000	644000	2100	100.00%	151,467	-	RTF approved by PC on 01/05/16.	Return Unused One-Time Funds to Reserve. This position was funded in NRA Phase with Unrestricted General Ongoing Funds per PC 3-21-17. See below.			

NEW RESOURCES ALLOCATION POSITIONS AUTHORIZED BUT NOT FILLED
 (Updated with President's Cabinet Decisions, March 14, 2017 and March 21 2017)

POSITION NUMBER	ACTUAL FTE	RANGE	STEP	TOTAL MONTHS	NAME	FUND	ORG	ACCT	PROG	ACTIV	ACCOUNT PERCENT	TOTAL SALARY & BENEFITS	Included In Prelim. Tent 17/18	COMMENTS	President's Cabinet (PC) Review	
NEW RESOURCES ALLOCATION PHASE 3 - ONE-TIME:													\$ 271,786	\$ -		
2016-17 NEW RESOURCES ALLOCATION PHASE 5 - ONE-TIME:																
CA9369	1.000	A	79	3	12	Vacant-Student Services Program Specialist II	11909	512000	211000	645000	2100	100.00%	77,226	-	RTF approved by PC on 8/9/16	Not Funded per PC 3-21-17.
CA9362	0.490	A	69	3	12	Vacant-Administrative Specialist I	11909	340150	211000	490000	2100	100.00%	25,333	25,333	RTF approved by PC on 10/18/16	Study Abroad. Approved to fund With Unrestricted General Ongoing Funds per PC 3-21-17
CA9361	1.000	A	88	3	12	Vacant-Career Services Specialist	11909	330000	211000	601000	2100	100.00%	83,434	-	RTF approved by PC on 9/20/16	Not Funded per PC 3-21-17.
CA9629	0.490					Ceja, Sue-Administrative Specialist III (No Change of Status)	11909	340000	211000	601000	2100	100.00%	800	1,905	Humanities & Social Sciences/Honors-Reclassify Current 49% FTE (11 Months) from Administrative Specialist I to Administrative Specialist III. No Status Change Submitted.	Approved to fund With Unrestricted General Ongoing Funds per PC 3-21-17. The Ongoing need for this reclass is \$1,905, but Change of Status has not been processed.
2016-17 NEW RESOURCES ALLOCATION PHASE 5 - ONE-TIME:													\$ 186,793	\$ 27,238		
2016-17 NEW RESOURCES ALLOCATION PHASE 6 - ONE-TIME:																
CA9356	1.000	A	81	3	12	Vacant-Administrative Specialist III	11910	510000	211000	631000	2100	100.00%	78,558	-	RTF approved by PC 1/31/17	Not Funded per PC 3-21-17.
CA9353	0.475	A	69	3	11	Vacant-Administrative Specialist I	11910	330000	211000	601000	2100	100.00%	23,011	-	RTF approved by PC 2/7/17	Not Funded per PC 3-21-17.
CA9352	0.265	A	88	3	12	Vacant-Administrative Specialist IV	11910	380000	211000	679000	2100	26.51%	22,119	22,119	RTF approved by PC 2/14/17	Approved to fund With Unrestricted General Ongoing Funds per PC 3-21-17

NEW RESOURCES ALLOCATION POSITIONS AUTHORIZED BUT NOT FILLED
 (Updated with President's Cabinet Decisions, March 14, 2017 and March 21 2017)

POSITION NUMBER	ACTUAL FTE	RANGE STEP	TOTAL MONTHS	NAME	FUND	ORG	ACCT	PROG	ACTIV	ACCOUNT PERCENT	TOTAL SALARY & BENEFITS	Included In Prelim. Tent 17/18	COMMENTS	President's Cabinet (PC) Review	
CAXXXX	1.000	A		Vacant, Senior Research Analyst (Classified Unit A, Salary TBD)	11910	379000	211000		2100	100.00%	80,000	80,000	No Request-To-Fill (RTF) submitted.	Approved to fund With Unrestricted General Ongoing Funds per PC 3-21-17. The plan is that the two existing athletic trainers will apply for the 1 FTE position. If either one, gets the position, then the position will be increase from 47.5% to 1 FTE. If neither employee, gets the 1 FTE position, then one of them will be laid off.	
MC9941	1.000	M 13	12	Vacant-Assistant Director, Student Health Services	11910 11000	534000	215000	644000	2100	100.00%	151,467	151,467	This position was funded with one-time with the NRA Phase 3. The RTF was approved by PC on 01/05/16. This position was funded once again with Ongoing in NRA Phase 6. The position is still vacant as of today.	Duplicate included above. Approved to fund With Unrestricted General Ongoing Funds per PC 3-21-17	
2016-17 NEW RESOURCES ALLOCATION PHASE 6 - ONE-TIME											\$ 355,155	\$ 253,586			
GRAND TOTAL											\$ 1,244,394	\$ 129,357			

POSITIONS BEING PAID WITH UNRESTRICTED GENERAL FUND ONE-TIME FUNDS THAT NEED TO BE FUNDED IN FY 2017-18
UNRESTRICTED GENERAL FUND
(March 21 2017)

POSITION NUMBER	ACTUAL FTE	RANGE	STEP	TOTAL MONTHS	NAME	TITLE	FD	ORG	ACCT	PROG	ACCOUNT PERCENT	TOTAL SALARY & BENEFITS	Included In Prelim. Tent 1718	COMMENTS	FUNDING HISTORY FY 2013-14	FUNDING HISTORY FY 2014-15	FUNDING HISTORY FY 2015-16	FUNDING HISTORY FY 2016-17	AVAILABLE FUNDING FY 2017-18
ONE-TIME SUPPORT - CHILD DEVELOPMENT:																			
MC9967	0.250	M	6	3	12	Hernandez, Guadalupe N.						25,297	25,297	PC 11/25/13	Fiscal Year 2013-14 through Immediate Needs One-Time, approved by President's Cabinet on November 26, 2013.	Fiscal Year 2014-15 approved by President's Cabinet on June 24, 2014.	Fiscal Year 2015-16 included in the Adopted Budget.	Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 4/5/16	
ONE-TIME POSITIONS:																			
MA9954	1.000	M	19	2	12	Salinas, Romelia						178,879	178,879	PC 9/29/15				Fiscal Year 2016-17, approved from NRA Phase 4, PC 10/13/15	
CA9392	0.475	A	79	3	12	Fendors, Frances						27,162	27,162	PC 2/2/16				Fiscal Year 2016-17, approved from NRA Phase 4, PC 10/13/15	
CA9391	0.250	A	69	3	12	Ravel, Michelle Lynn						12,960	12,960	PC 2/23/16				Fiscal Year 2016-17, approved from NRA Phase 4, PC 10/13/15	
CA9642	0.083	A	105	6	1	Ito, Billy S. (Jul)						8,281	8,281	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9565	0.673	A	69	5	12	Thaysangkram, Sangvan S.						52,906	52,906	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9479	0.400	A	118	5	12	Brown, Rachael E.						45,943	45,943	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9756	0.083	A	79	6	1	Douangchampa, Famm (Jul)						6,392	6,392	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9507	1.000	A	79	2	12	Rodriguez, Giovanni						73,971	73,971	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
MC9936	1.000	M	9	2	12	Banks, Clarence						19,665	19,665	PC 5/3/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9468	0.500	A	79	4	12	Draper, Jessica L.						42,458	42,458	PC 5/3/16		Funded with Jim & Eleanor Randall Pledge through 6/30/16.	Funded with Jim & Eleanor Randall Pledge through 6/30/16.	Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/3/16	
CA9380	1.000	A	81	3	12	Alvarez-Mejorado, Melissa						78,458	78,458	PC 5/10/16				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 5/10/16	
MT9992	1.000	M	13	3	12	Greenlee, Lianne						151,367	151,367	PC 6/28/16, Pending decision to close the position on June 30, 2017.				Fiscal Year 2016-17, approved from Unrestricted General Fund One-Time funding, PC 6/28/16	
MC9958	1.000	M	15	3	12	Cuenza, Aida						156,313	156,313	Approved by VP Student Services 1/12/17. Change on Funding Source.				Fiscal Year 2016-17, approved from NRA Phase 4, PC 10/13/15	Fiscal Year 2017-18, approved from NRA Phase 5, PC 7/28/16
CB9901	0.641	B	71	6	12	Sarmiento, Samuel P (change from 47.5% to 100%)						66,076	66,076	Board 11/9/16				Increase from 47.5% to 100% FTE was approved by the BOT on 11/09/16 with effective 11/10/16 as a permanent change. The department requested this change initially as a temporary change until 6/30/17. The funding provided for this temporary change was from savings from existing vacant positions. There are no ongoing funds provided by the department to fund this position on ongoing basis.	
MCxxx3	1.000	M	13	3	12	Vacant-Assl. Dir., POD						151,467	151,467	RTF forwarded to HR 2/27/17. Pending PC approval.				Fiscal Year 2016-17, Unrestricted General Fund One-Time per President approval on 2/22/17.	

Pos One-Time from FY 16-17

Summary of Decisions Made at President's Cabinet March 14 and March 21, 2017

[March 27, 2017]

PC	Description	Removed from Funding	Funded with Unrestr. Gen. Fund Ongoing	Funded with Existing Unrestr. Gen. Fund Ongoing/Already Incl. 16/17 Adopt.	Comments
8-	<u>New Faculty Positions Funded with 2015-16 Over Growth</u> 2.3 FTEs New Faculty Positions, net of hourly Faculty Backfill (\$253,895 less \$107,052)		146,842		
	Subtotal	-	146,842	-	
10-	<u>Positions Approved with One-Time Funds But Still Vacant</u>				
	New Resources Allocation Phase 2:				
	① Temporary Project Manager Preventive Maintenance (MT9997, 1 FTE, Facilities)	400,000			While the position is listed for yearly cost of \$132,857, the one-time funding was approved for a total of \$400,000. These funds were transferred to the Capital Outlay Fund and have not been spent. Fiscal Services will reverse the budget in the Capital Outlay Fund and transfer the cash to the Unrestricted General Fund.
	New Resources Allocation Phase 3:				
	② Mngr. Title IX/Equal Opport. Employment Investigations (MCXXXX, HR)		(151,467)	151,467	This position was added to the Unrestricted General Fund Ongoing with the 2015-16 Adopted Budget. However, it will be funded with existing legal budget from Existing President's Office and Human Resources Ongoing budgets. Therefore, the \$151,467 is available to fund other ongoing expenditures.
	③ Coordinator Student Activities (CA9716, 1 FTE, Student Life)			④ 96,796	This position was added to Unrestricted General Fund Ongoing with the 2015-16 Adopted Budget. Funding will continue.
	④ Coordinator Matriculation (CA9977, 0.25 FTE, Noncredit Adult Education)			⑤ 25,747	This position was added to Unrestricted General Fund Ongoing with the 2015-16 Adopted Budget. Funding will continue.
	⑤ Lab-Tech Fine Arts (CA9412, 0.475 FTE)			⑥ 23,783	This position was added to Unrestricted General Fund Ongoing with the 2015-16 Adopted Budget. Funding will continue.
	⑥ Special Project Manager Building Security and Safety (New, 1FTE, Facilities)	380,000			While the position is listed for yearly cost of \$120,319, the one-time funding was approved for a total of \$380,000. These funds were transferred to the Capital Outlay Fund and have not been spent. Fiscal Services will reverse the budget in the Capital Outlay Fund and transfer the cash to the Unrestricted General Fund.
	⑦ Assistant Director, Student Health Services (MC9941, 1FTE, Health Services)	151,467			The position was funded with one-time funds. The funds were transferred to the Student Health Services Fund and have not been spent. Fiscal Services will reverse the budget in the Student Health Services Fund and transfer the cash to the Unrestricted General Fund.
	New Resources Allocation Phase 5:				
	⑧ Student Services Program Specialist II (CA9369, 1 FTE, High School Outreach)	① 77,226			These unspent funds will become part of the Fund Balance
	⑨ Administrative Specialist I (CA9362, 0.49 FTE, Study Abroad)		① 25,333		
	⑩ Career Services Specialist (CA9361, 1 FTE, Business Division)	② 83,434			These unspent funds will become part of the Fund Balance The Ongoing cost is \$1,905. However Change of Status not processed.
	Administrative Specialist III (CA9629, From Admin I, Humanities Division)		1,905		
	New Resources Allocation Phase 6:				
	⑪ Administrative Specialist III (CA9356, 1 FTE, Counseling)	③ 78,558			
	⑫ Administrative Specialist I (CA9353, 0.475, Business Division)	④ 23,011			
	⑬ Administrative Specialist IV (CA9352, 0.265 FTE, Grants)		① 22,119		
	⑭ Senior Research Analyst (CAXXXX, 1 FTE, Research)		80,000		
	⑮ Assistant Director, Student Health Services (MC9941, 1FTE, Health Services)		① 151,467		
	Subtotal	1,193,696	129,357	297,793	
11-	<u>New Resources Allocation Phase 6</u>				
	Athletic Trainer (CA9723/CA9469, From 0.475 to 1.0 FTE, Kinesiology)		① 68,922		
	Continuing Ed Professional Expert (Continuing & Contract Ed)		55,000		
	Restoring Theater Budget (Arts/Theater)		12,000		
	Foster Youth Peer Advisors (REACH Program)		34,000		
	VP Travel and Conference (VP Student Services)		20,000		
	Foster Youth, Hourly Clerical Support (REACH Program)		② 30,000		
	Backfill for Permanent Part-timers for Transcript Account (Admissions & Records)		③ 50,000		
	Subtotal	-	269,922	523,508	
	Grand Total	1,193,696	546,121	297,793	The effect of removing one-time funding of \$1,193,696 is that these funds will increase the fund balance in 2016-17.