



Homelessness and Basic Resources Committee (HBRC)
March 18, 2019
Meeting Minutes

Present: Debbie, Koji, Pauline, Shelly, Renu, Julia, Kaitlyn, Giovanni, Irene, Brenda, Barbara

Commented [SP1]: I think Gio was there. Susie was there for the first... maybe 30 min or so. I don't think the following people were there: Jeze, Yolanda, Patricia. Am I remembering right? I've changed "Deborah" to "Debbie" since she's mentioned that she prefers Debbie.

I. Call to Order

II. February Meeting Minutes:

March 4, 2019 approved

III. Spring Project Proposal (PTK): Every year PTK does a college project. This year they are focusing on food insecurity. Would like to conduct a 10 question survey at the next food pantry. They like #3 & #4 from the survey Koji shared with PTK at last week's meeting. They would like to find out how students feel about the food offered on campus and if they like the food given at the food pantry. What is the intent of this survey? Is this to help HBRC? What is PTK trying to find with the survey? PTK response, what students need more of and how can they help. Some suggestions regarding questions they should ask were made, including adding explanations to some of the survey questions. Try the survey with a small group was suggested as well as making the survey short, condense it because this will hold up the line at the food pantry. Koji asked PTK to send him a draft of their survey.

IV. Updates

- CalFresh Outreach: Brenda will be at Join-a-Club this week, Counselors Day and once a week at random places on campus. Students will have to find her and they get a freebie. Renu shared that her students feel they can not apply for CalFresh because they are non-credit students. It was suggested to let students make their own buttons.
 - Feedback for Brenda's CFO flyer: flyer is on Facebook page. Contact Brenda if you have suggestions or changes to the flyer. Will be making "follow us" buttons for ambassadors to wear. Renu shared that buttons can be made at Makers Space. Suggested throwing meats or dairy items on the flyers, not just fruits and vegetables.
 - Confidentiality and Civil Rights Training: Koji has sent the documents and link for the training. Once the training is complete check in with Barbara, the deadline is 4/10/19.
 - CalFresh Outreach Summit & Forum (Sacramento): Brenda, Koji, and Rigo attended both days and Pauline joined them for the second day. The first day, which was the CalFresh Outreach summit, was good and they met with other folks from other campuses. The second day was about legal and policy information. Brenda will be attending CalFresh assisters training this week.
- Food Pantry Site Visit on Friday March 22: This visit is in preparation for our own physical food pantry that we will soon have. Will be visiting the Pirates Cove at OCC and UCI's food pantry.
- Board of Trustees Study Session Presentation on March 9: Koji shared his presentation with HBRC
- English, Literature, and Journalism Department's Community of Practice on March 15: Pauline gave a presentation at the ELJD Community of Practice as a representative of HBRC. She shared

that the presentation covered data highlights from the [California Community Colleges #RealCollege Survey](#) (March 2019) and the GAO report [Food Insecurity: Better Information Could Help Eligible College Students Access Federal Food Assistance Benefits](#) (December 2018), common causes of college student homelessness ([Still Hungry and Homeless in College](#), April 2018), and other studies ([Gupton](#), etc.). She also covered some resources such as CalFresh, MF food pantry, vouchers, and the HBRC webpage. The presentation ended with ideas for faculty. Pauline encouraged ELJD faculty who are on Facebook to like the Mt. SAC CalFresh Outreach Facebook page and tell their students about it.

- Syllabus Statement Projects: Pauline is working with faculty to draft a few versions of basic needs syllabus statements to share with faculty before they leave for summer. There are two parallel avenues running on this project: 1) A shared Google Drive folder created by John Brantingham, and 2) a wiki page editable by the ELJD faculty who are enrolled in their department's Community of Practice Canvas shell. The Google Drive folder will be shared with faculty members in various disciplines. Faculty are being asked to contribute a statement or edit one by May 31st.

V. Discussion

- March Food Pantry Debrief: we did well and passed our audit. Had about 30 people sign in at CalFresh table. Tzu Chi Foundations was at the food pantry, wanted to see how we distribute food. We are able to request fresh produce from Sowing Seeds. Toiletry table got backed up. Koji found out Showing Seeds brought food to feed 1,000. This was the first time we had Sowing Seeds come back to pick up some items. Deb, can we have students bag their own bags, have them walk through the line and fill up their bag, less work for us. Concerns that this option may slow down the line and having some unpopular items left over. Have someone at each booth or table to keep the line moving. Concerns were shared about some of the boxed items being wet. Renu suggested having a system similar to the Silent Auction, having a staff member take in so many students in at a time to pick their items. Deb asked if we can inform students to return to get more food. Do we know the contact information of the students who have visited the food pantry, so we can conduct a focus group with them? Koji shared that research is working on a report, waiting to get this data along with contact information. Will have a bean demo next month at the next food pantry. Canned beans, chicken, soups, mac-n-cheese, pasta, dried pinto beans. Carrots, potatoes, apples, oranges were suggested for the next pantry.
- Mountie Fresh Day 2019: April 12 will be bagging food, need help, will be in the Equity Center Conference room.
- #RealCollege Survey Results: will get an institutional report at the end of April
- Mt. SAC Community Garden and related Ideas from Faculty: (Table for next meeting)

VI. Good of the Order

VII. Next Meeting

- April 1, 2019 - Holiday (no meeting)
- April 15, 2019 @ 1:00 p.m. in 9C-5

VIII. Adjourn