



Homelessness and Basic Resources Committee (HBRC)
Meeting Minutes
October 21, 2019

Committee Members							
X	Koji Uesugi, Co-Chair	X	Yolanda Haro		Ken McAlpin		Kaitlyn Yrineo
X	Pauline Swartz, Co-Chair		Renu Katoch		Paul Miller		Instruction Manager (Vacant)
X	Christina Cammayo	X	Shelly Laddusaw	X	Patricia Montoya	X	Maricela Vazquez Aviles (Stu)
X	Barbara Carrillo		Jeze Lopez	X	Brenda Ricarte		Shailah Arreola-Bittner (Stu)
X	Rigo Estrada		Irene Martinez	X	Julia Walker		

I. Call to Order

II. Review and Approval of Minutes for October 7, 2019

III. Updates

- Basic Needs Resources (Rigo): shared basic needs efforts at the 2019 Strengthening Student Conference.
 - CalFresh Outreach (regular updates – Rigo & Brenda): Quarter 4 just ended last week. Have added a new component to CFO, the Calendy app. How to provide support to non-credit and community education students. Koji asked Rigo to provide some application and pre-screening data and reports at the next meeting. This month’s food pantry we served at total of 1,080 students and a record number of volunteers 108. Numbers continue to increase. Tzu Chi was very happy to participate at the food pantry.
 - Next steps for Leah’s Pantry partnership: Carrie from Leah’s Pantry, attending our October food pantry, she provided some feedback. She was overall delighted and impressed with our operation. Rigo will be following up with Carrie on making our pantry more efficient. Koji shared some quick tips that Carrie provided at the pantry.
 - Webpage draft presentation: Rigo provided an update of the information on the webpage. Brenda shared updates on the Instagram account.

IV. Discussion

- Food Pantry: Should we ask, on the volunteer form, if they speak a different language? This will allow us to know who to seek if needing to translate. It was recommended to have signage in different languages. Moving forward we would like to encourage students to bring back their bags. We could provide a fast pass for those who bring their own bags. Brenda did mention that some student volunteers

only signed up to volunteer so they don't have to wait in line to get a bag of food, so she made a change on the volunteer sign up on Eventbrite, they must work a minimum of one hour. Maricela suggested providing the special accommodations statement on the food pantry flyers. Rigo has had conversations with DHH about interpreters at the food pantry.

- Hunger & Homelessness Awareness Week Update and Finalize Plan: Koji provided information of events that have been planned. We discussed lunch options for the kickoff event and resource fair which will take place on Tuesday, 11/19/19 in Founder's Hall. It was suggested to provide a vegetarian and gluten free option. There will be a backdrop for selfies and boxes for people to drop off canned food, the canned food drive will be all week. Wednesday 11/20/19, Leah's Pantry will provide Trauma Awareness training which will run from 11-1 at Founders Hall. Rigo will create an Eventbrite for this training. Pauline shared the syllabus workshop will be from 1-2 both will be in Founder's Hall. Should we have a survey? How do we capture the outcomes and what students learned from the event? If we make a game out of the survey make it fun, phone apps. Thursday 11/21/19, CalFresh Challenge, will be a cost-effective healthy foods on a \$4-5 budget activity, along with nutritional information. This event will be from 12-2, will be held in Café 91 which has a capacity of 50. Christine is still working out the details as far as a sign up or if this workshop will be first come first serve.

V. Good of the Order (All): Patty mentioned a laundry service, located in Pomona, she met the manager at the Emergency Preparedness Fair. They are willing to come out during our pantry and set up a table.

VI. Next Meeting

- November 4, 2019 @ 1:00 p.m. in 9C-5

VII. Adjourn