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Minutes

Academic Senate Meeting

May 18, 2017

Present: Jeff Archibald, Martin Ramey, Lina Soto, Tim Engle, Bruce Nixon, Chisa Uyeki, Abby Wood, Vicki Greco, Dana Miho, Liesel Reinhart, Michael Sanetrick, Eric Kaljumagi, Regina Martinez, Donna Necke, Linda Rogus, Jennifer Hinostroza, Corey Case, Beta Meyer, Alison Chamberlain, Stephen Villasenor, Janet Truttman, Barry Andrews, Jean Metter, Patrica Maestro, Chan Ton, Eloise Reyes, Rebecca Walker, Holly Cannon, Hector Sanchez, Rita Van Dyke-Kao, Shari Wasson, Kelly Rivera, Kate Cannon, Robert Purcell, Sun Ezzell, Jared Burton, Scott Childress, Karla Rivas, Michelle Boyer, Jaime Hooper, Shelby White, Philip Wolf, Lance Heard

Absent: Scott Guth, Michelle Sampat, Luisa Howell, Joan Sholars, Maria Davis, Fred Kobzoff, Jenny Leung, Roxan Arntson, Michelle Shear, Tamra Horton, Liz Ward, Dianne Rowley, Gregg Whitmore, Charis Louie, Robert Augustus, Samuel Wolde-Yohannes, Matthew Burgos, Serena Ott

Guests:

- I. Call to Order: The meeting was called to order at 11:34 a.m.
- II. Consent Agenda: *A motion to approve the Consent Agenda was made, seconded and approved unanimously.*
- III. Public Comment: Bobby – women's softball playing the state title game in Bakersfield this Saturday if you would like to come and support them. Playing someone from up north, Bakersfield college is hosting.
- IV. Officer Reports
  - A. President:
    1. Academic Mutual Agreement Council
      - a) AMAC met on May 8 and covered the following issues:
        - (1) Faculty Hiring: The College is likely two faculty below the FON with our current numbers and projected hiring. The President has authorized two to three additional hires, but is willing to review recommendations for more hiring from AMAC. One-year temporary requests were considered from Art History, Biology, Chemistry, English, and Library as well as a request for a third tenure-track hire in Math. After prolonged discussion, AMAC recommended one-year temporary hires for Chemistry, English, and Math. These recommendations will go to President's Cabinet for further review and a decision. More requests may be considered at AMAC's next meeting.
        - (2) DSPS Noncredit Hire – DSPS is still working out its funding sources and budget, but it appears that sufficient categorical funding exists to support this hire. The hire was recommended in AMAC if the position will be categorically funded.
        - (3) Resolution 17-02 follow up: We are still waiting on a response from the administration. The Vice Presidents were going to ask in Cabinet for the President to write and deliver the official response by next week.
        - (4) Dual Enrollment Mutual Agreement Committee (DEMAC) – The draft of the purpose, function, and membership statement was circulated for review. No changes were recommended.
        - (5) New Faculty Seminar / Portfolios – Discussion was continued from the fall about expectations for new faculty portfolios and whether the requirements imposed by some divisions/departments were truly supportive of faculty pedagogical development. It was recommended that the Vice President of Instruction could communicate with the deans about unreasonable expectations being placed on first- and second-year faculty portfolios. It was also suggested that a conversation with the New Faculty Seminar Coordinator(s) might be appropriate to clarify how portfolios are discussed in the seminar.
        - (6) CTE Statewide Marketing and Branding – the Chancellor's Office has sent an email asking colleges to identify and publicize on the web a single point of contact for students interested in CTE programs. The utility of such a SPOC was questioned in AMAC, but persons who might also serve in this capacity were discussed. The item will be discussed again in the future.
      - b) AMAC will next meet on May 22.

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2. Accreditation Steering Committee
    - a) The committee met on May 5, but I was unable attend since I was presenting at the New Faculty Seminar. The committee will next meet on June 2.
  3. Equivalency Committee
    - a) The committee will next meet May 22.
  4. Institutional Effectiveness Committee
    - a) IEC met for an abbreviated meeting on May 10 to prepare for the Expanded PAC meeting. IEC will next meet on May 24.
  5. President's Advisory Council
    - a) Expanded PAC convened on May 10 to discuss lessons learned from the 2015-17 Strategic Plan, the proposed model for the 2017-19 Strategic Plan, and to review the Institutional PIE summary.
    - b) PAC will next meet on May 24.
  6. Board of Trustees Meeting
    - a) The Board of Trustees met on May 10. At this meeting, faculty retirees were recognized along with outstanding students and student groups. The Board also received a presentation of Mt. SAC's performance on the Chancellor's Office Scorecard and IEPI metrics.
    - b) The Board will next meet on June 28.
  7. Management Screening Committee Appointments
    - a) A call was sent out to all faculty to serve on the following committees:
      - (1) Assistant Director, Public Safety Programs: 4 faculty responded, Jeff Archibald and Bruce Nixon were appointed.
      - (2) Manager, Grounds: 2 faculty responded, Chaz Perea and Brian Scott were appointed
  8. Senate Outstanding Awards / 10+1 Awards
    - a) A call for nominations for Senate Outstanding Awards went out on May 3. Nominations are due by May 26, and recommendations will come to the Executive Board for confirmation by June 8 and be presented at Fall Flex Day. The call for nominations for the 10+1 Awards was made on May 16. Applications will be due May 26, and the awards will be presented at the final full Senate meeting on June 1. Please consider nominating someone for one of these awards.
  9. Jeff has accepted a position at Pasadena City College as the Dean of Social Sciences. He will resign as the Senate President after graduation. Looking for a VP.
- B. Vice President:
1. Budget Committee
    - a) Budget met May 3 and discussed how to avoid cancelling meetings in the future. (You may recall that the April 18 meeting was cancelled due to a "lack of business.") We also requested followup answers to questions raised in our April 4 meeting regarding \$900,000 in cuts to Facilities and DSPS budgets as well as reviewed a very preliminary tentative budget that presents two scenarios for how the proposed COLA may be spent, as well as the funding of the College's CalSTRS/PERS contributions and trust. All of this is very preliminary until the Governor's May Revise is made public. Since then, we've learned that the Governor has proposed an additional \$160 million to be added to the base funding for community colleges of which Mt. SAC is likely to receive an additional \$4 million. No growth is expected.
- V. Legislative Liaison Report:
- A. Passed Resolutions
1. 3.0 EQUITY AND DIVERSITY
    - a. 3.01 S17 Revise the Paper A Re-examination of Faculty Hiring Processes and Procedures  
Resolved, That the Academic Senate for California Community Colleges update the paper A Re-examination of Faculty Hiring Processes and Procedures and bring it to the Spring 2018 Plenary Session for discussion and possible adoption.
    - b. 3.02 S17 Support for Marginalized Students  
Resolved, That the Academic Senate for California Community Colleges support the guiding principles set forth by Chancellor Eloy Ortiz Oakley in the December 6, 2016, press release "California Community Colleges Chancellor's

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Office Provides Guidance Related to Undocumented Students” that states that “California Community Colleges are open to all students who meet the minimum requirements for admission, regardless of immigration status”;

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor’s Office to provide legal guidance to colleges considering passing resolutions expressing support for marginalized student populations including, but not limited to, LGBTQIA+ students, students belonging to targeted religious groups, undocumented immigrant students, and Deferred Action for Childhood Arrivals (DACA) students; and

Resolved, That the Academic Senate for California Community Colleges encourage local senates to engage in dialog with other constituent groups in order to best show support for all students and to promote the ASCCC goals of inclusiveness and equity by supporting equal opportunities and equal human dignity for all.

c. 3.03 S17 Support for Students with Deferred Action for Childhood Arrivals (DACA) Status

Resolved, That the Academic Senate for California Community Colleges affirm its support for students with Deferred Action for Childhood Arrivals status in the California community college system, the other segments of education in California, and across the nation and convey this affirmation to the Chancellor of the California Community Colleges, the Board of Governors, and other interested stakeholders both in the State of California and nationally.

2. 5.0 BUDGET AND FINANCE

a. 5.01 S17 Sustainable Funding for Inmate Education Programs

Resolved, That the Academic Senate for California Community Colleges urge local academic senates to recognize that serving incarcerated students within the college’s service area is a part of the college’s mission and should be valued and prioritized as other student populations;

Resolved, That the Academic Senate for California Community Colleges acknowledge that incarcerated students are among the most disenfranchised of the California community college student populations; and

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor’s Office to establish a plan for sustaining the provision of in-person community college courses inside the state’s correctional facilities independent of economic fluctuation.

3. 6.0 STATE AND LEGISLATIVE ISSUES

a. 6.01 S17 Support for AB 204 (Medina, January 23, 2017) : Requires each community college district to, at least once every three years, examine the impact of specified minimum academic and progress standards and determine whether those standards have a disproportionate impact

b. 6.02 S17 Opposition to AB 387 (Thurmond, February 9, 2017): Requires health care agencies to pay a minimum wage to students completing clinical training hours

c. 6.03 S17 Opposition to AB 847 (Bocanegra, April 18, 2017): Requires posting senate rosters on college websites and providing demographic data, including race, ethnicity, and gender on request.

d. 6.04 S17 Oppose Limiting the Local Implementation of Multiple Measures: Requires use of high school metrics to place students into college-level courses and prohibits enrollment in remedial coursework unless data indicates students are highly unlikely to succeed without these courses.

4. 7.0 CONSULTATION WITH THE CHANCELLOR’S OFFICE

a. 7.01 S17 Improve the Basic Skills Funding Formula

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor’s Office to propose an alternate funding formula that includes college efforts to improve basic skills for students through noncredit courses and for student goals that differ from the goals of college degree attainment and transfer.

b. 7.02 S17 Online Training for College Staff to Support Formerly Incarcerated Students

Resolved, That the Academic Senate for California Community Colleges urge the Chancellor’s Office and the Foundation for California Community Colleges, mental health providers, and relevant service providers who work

specifically with formerly incarcerated populations to develop online training courses that include simulated interactions between students and staff to help the college community be responsive to and supportive of the mental health of formerly incarcerated students and improve their success outcomes.

c. 7.03 S17 CCCApply and Adult Education Schools

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to modify CCCApply to include the capability to indicate the specific adult education school(s) that a prospective student has attended; and work with the Chancellor's Office to use this modification to improve the data collection of students transferring between the California community colleges and adult education schools.

d. 7.04 S17 Accessing Data on LGBT-Identified Students from the CCCApply

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to ensure that aggregated data collected from the CCCApply about LGBT-identified students be made available to all California community colleges in order to better serve the students at our colleges and meet the requirements of Title IX, the Equity in Higher Education Act, and AB 620 (Block, 2011) and report progress back to the body by Fall 2017.

e. 7.05 S17 Chancellor's Office Support for Veterans Resource Centers

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to seek sustained funding for Veterans Resource Centers; and

Resolved, That the Academic Senate for California Community Colleges communicate to the Board of Governors, Chancellor's Office, CEOs, local senates, and the legislature the need to provide funds to meet the unique needs of veterans to support their success in California community colleges.

5. 9.0 CURRICULUM

a. 9.01 S17 Update to the Existing SLO Terminology Glossary and Creation of a Paper on Student Learning Outcomes

Resolved, That the Academic Senate for California Community Colleges update its white paper SLO Terminology Glossary: A Resource for Local Senates (2009) ; and

Resolved, That the Academic Senate for California Community Colleges create a paper on effective practices for student learning outcomes assessment and present that information to the field at the Fall 2018 Plenary Session.

b. 9.02 S17 Adopt the Revised Paper The Course Outline of Record: A Curriculum Reference Guide

Resolved, That the Academic Senate for California Community Colleges adopt the paper The Course Outline of Record: A Curriculum Reference Guide and disseminate the paper to local senates and curriculum committees upon its adoption.

c. 9.03 S17 Addressing the Needs of Students Impacted by the Changes to Course Repetition

Resolved, That the Academic Senate for California Community Colleges work with the appropriate partners to collect relevant data and explore avenues for addressing the needs of lifelong learning students and other students impacted by the 2012 changes to Title 5 Regulations regarding course repetition.

6. 10.0 DISCIPLINES LIST

a. 10.01 S17 Disciplines List – Public Safety

Resolved, That the Academic Senate for California Community Colleges recommend that the California Community Colleges Board of Governors adopt the proposed addition to the "Disciplines List" for Public Safety.

b. 10.02 S17 Faculty Internship Minimum Qualifications in Disciplines Not Requiring a Master's Degree

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to review, clarify, and develop as needed possible revisions to the minimum qualifications for faculty interns as stated in Title 5 §53502(b) for disciplines not requiring a master's degree in order to promote the expansion of faculty internship opportunities for industry professionals and report its findings by Fall 2017.

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- c. 10.03 S17 Review Experience Definitions for Disciplines Not Requiring a Master's Degree
- Resolved, That the Academic Senate for California Community Colleges work with discipline faculty to investigate applications of the current definitions of professional and occupational experience and report its findings by Fall 2017.
- d. 10.04 S17 Review Experience Requirements for Disciplines Not Requiring a Master's Degree
- Resolved, That the Academic Senate for California Community Colleges work with discipline faculty to explore the potential of revising the minimum qualifications for disciplines not requiring a master's degree in order to allow for appropriate credit for years of professional experience when an associate's or bachelor's degree is completed in the specific discipline and report its findings by Fall 2017.
- e. 10.05 S17 Equivalency Resources for Local Senates
- Resolved, That the Academic Senate for California Community Colleges work with faculty and other entities as appropriate to develop and disseminate resources that empower local senates to evaluate and assess, more effectively and with greater flexibility, the qualifications of applicants for faculty positions who have significant professional experience in the field but who have not completed formal academic work in the discipline and/or in general education and report the outcomes by Spring 2018.
- f. 10.06 S17 Inclusion of Apprenticeship Faculty Minimum Qualifications in the Discipline's List
- Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office and appropriate discipline faculty, including apprenticeship faculty, to identify the most appropriate means for including the apprenticeship minimum qualifications into the Minimum Qualifications for Faculty and Administrators in California Community Colleges handbook, also known as the Disciplines List, and report its findings by Spring 2018.
7. 11.0 TECHNOLOGY
- a. 11.01 S17 Using Savings from Adopting Canvas
- Resolved, That the Academic Senate for California Community Colleges strongly urge local senates to advocate to their administration that monetary savings resulting directly from the adoption of Canvas be utilized to fund faculty professional development and other support, as well as the ongoing maintenance, improvement, and necessary technology infrastructure, including personnel, for quality distance education programs.
- b. 11.02 S17 Expansion of the Online Course Exchange
- Resolved, That the Academic Senate for California Community Colleges continue to partner with the Online Education Initiative (OEI) to ensure that faculty primacy in academic and professional matters continues to be exercised within the initiative, including consultation with the OEI Steering Committee with input from the OEI Consortium for any decisions directly impacting courses offered on the OEI Course Exchange;
- Resolved, That the Academic Senate for California Community Colleges remind OEI that faculty primacy in academic and professional matters applies to curriculum and academic standards, which includes the academic standards for development and offering of courses for the OEI Course Exchange, and that any decisions directly impacting courses need to be made in consultation with the OEI Steering Committee and with input from the OEI Consortium;
- Resolved, That the Academic Senate for California Community Colleges insist that high standards, including review of courses by trained faculty reviewers and determination of alignment with the OEI Course Design Rubric by those same faculty reviewers, remain in place to ensure that courses offered on the OEI Course Exchange are of superior quality, of appropriate rigor, and offered and supported locally prior to being offered on the OEI Course Exchange; and
- Resolved, That the Academic Senate for California Community Colleges work with the Online Education Initiative Management Team to ensure ASCCC-appointed faculty participate in the development of criteria for managing the course offerings.
8. 12.0 FACULTY DEVELOPMENT
- a. 12.01 S17 Professional Development College Modules on Noncredit

Resolved, That the Academic Senate for California Community Colleges design and implement a Professional Development College module that provides training on recent developments affecting noncredit no later than Spring 2018.

- b. 12.02 S17 Support Use of Sabbaticals and Other Professional Development for Open Educational Resources Dev

Resolved, That the Academic Senate for California Community Colleges encourage local senates and bargaining units to work with their administration to allow the use of sabbaticals and other professional development opportunities for the development of accessible open educational resources.

9. 13.0 GENERAL CONCERNS

- a. 13.01 S17 Support for Federal Funding of Arts and Humanities Programs

Resolved, That the Academic Senate for California Community Colleges affirm, in the strongest possible terms, its support for federal funding of programs in the arts and humanities as vital public goods and work with the Chancellor's Office, the Board of Governors, and other interested stakeholders to convey this message to California's state and federal elected leaders.

10. 17.0 LOCAL SENATES

- a. 17.01 S17 Academic Senate Involvement in and Sign-off on Grants and Initiative Plans

Resolved, That the Academic Senate for California Community Colleges urge local senates to remain vigilant in their contributions to and review of grants, programs, and initiatives that fall under the purview of academic and professional matters; and

Resolved, That the Academic Senate for California Community Colleges urge the Chancellor's Office to include mechanisms, including a local academic senate signoff, that ensure local senate involvement in and approval of all state grants, programs, and initiatives that fall under the purview of academic and professional matters

- b. 17.02 S17 Adequate Support and a Designated Point Person for Formerly Incarcerated Students

Resolved, That the Academic Senate for California Community Colleges recommend that local senates work with their college administrators to designate and publicize a contact person or persons (preferably faculty) responsible for supporting formerly incarcerated students and helping those students connect with appropriate support services at the college; and

Resolved, That the Academic Senate for California Community Colleges work with the Chancellor's Office to assist colleges in their efforts to support formerly incarcerated students to access college programs and to achieve their academic goals at the college.

- c. 17.03 S17 Local Senate Purview and Apprenticeship Programs

Resolved, That the Academic Senate for California Community Colleges assert that local academic senate purview over academic and professional matters applies to all academic programs, including apprenticeship; and

Resolved, That the Academic Senate for California Community Colleges assert that college administrations must collegially consult with their local academic senates before agreeing to join the Registered Apprenticeship College Consortium.

B. Failed Resolutions

1. 9.03.02 S17 Amend Resolution 9.03 S17
2. 11.02.01 S17 Amend Resolution 11.02 S17

VI. CTE Liaison Report: No report.

VII. Noncredit Liaison Report:

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- A. IEPI hosted a sold out, two-day Noncredit Summit with the Academic Senate for California Community Colleges, the Association of Community and Continuing Education, the California Community Colleges Chancellor's Office, the California Community Colleges Success Network and the Career Ladders Project.
  - B. Topics included:
    - 1. Noncredit Basics
    - 2. Program Development
    - 3. Curriculum Development
    - 4. Noncredit Challenges
    - 5. Instructional and Student Support Services
    - 6. Developing and Sustaining a Noncredit Culture
    - 7. Building an Older Adult Program
  - C. The following Mt. SAC faculty and management presented at the conference: Madelyn Arballo, Liza Becker, Tami Pearson, Omi Miri, Krystal Yeo, Mary Lange, Dana Miho, Donna Necke, and Michelle Sampat.
  - D. Many community colleges are looking to start noncredit programs. Mt. SAC has the 4<sup>th</sup> largest in the state and noncredit faculty and management are participating in conversations state-wide on noncredit programs to provide pathways to college and career success as well as establishing learning communities.
- VIII. Faculty Association Report:
- A. FA Representative Council
    - 1. The final Representative Council meeting of the year will be on **6 June** where we will consider next year's goals for the association and a budget amendment for our printing account.
  - B. Negotiations
    - 1. The FA and the District have recently completed their tenth negotiation session, and thirteen tentative agreements have been signed thus far, including a provision that allows for automatically continued lab parity status should a course not undergo any significant changes during the four-year review process. The next negotiations session will be on 19 May.
  - C. 2017-20 Committee Vacancies
    - 1. Appointments for 2017-20 committees have been confirmed by the FA Executive Board. However, there are still open spaces on the FA Governance Committee and the FA Political Action Committee. The Governance Committee will be reviewing our standing rules in the fall, and the Political Action Committee will need to be trained in order to lead our Board of Trustees endorsement process in the fall of 2018. Those interested in either committee should contact the FA President at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org).
  - D. FA Events
    - 1. All four FA appreciation meals had good attendance, and we hope that you all feel a bit more appreciated. Those who won raffle prizes must pick them up at the FA office before finals week. Congratulations to our iPad winners: Linda Chan, Liz Hernandez, and Jubari Morris!
    - 2. The Retirement & Tenure Tea had a full house, and we happily honored the eleven retirees and five newly tenured faculty. Our congratulations to all!
  - E. FA Student Achievement Fund Awards Breakfast
    - 1. Our last event for the year will be on **10 June** when the FA has its annual Awards Breakfast from 9:00 a.m. to 11:00 a.m. in Founders Hall. All faculty are invited to this event.
- IX. Associated Students Report: No report.
- X. Council Reports:
- A. Curriculum & Instruction Council Report:
    - 1. Committees
      - a) Educational Design - Minutes: April 11, 2017
      - b) Outcomes - Minutes: April 18, 2017
    - 2. Curriculum
      - a) Curriculum & Instruction: Action Items:
        - i. AP 4232: Pass/No-Pass Grading
      - b) Curriculum & Instruction Council Information Items:

- i. Courses Approved on EDC Consent Agenda
  - a. CISD 21L Microsoft SQL Server Laboratory
  - b. CISN 24 Window Server Network and Security Administration
  - c. CISN 24L Window Server network and Security Administration Lab
  - d. CISN 51 Cisco CCNA Networking and Routing
  - e. CISN 51L Cisco CCNA Networking and Routing
  - f. CISP 24 Advanced Java Programming
  - g. CISP 24L Advanced Java Laboratory
  - h. CISW 15 Web Site Development
  - i. CISW 21 Secure Web Programming with ASP.NET
  - j. DSPS 33 Strategies for Success in Math for Students with Disabilities
  - k. ENGR 1 Introduction to Engineering: C-ID aligning. Method of instruction changed from Lecture 18 hrs to Lec/lab 18/54. Units increased from 1 to 2. Class size decreased from 36 to 24.
- ii. Approved New Courses:
  - a. THTR 26 Introduction to Theater Design: Materials, processes, and concepts of creating audio for the live theater. The student will learn the fundamentals of sound, audio and recording technology, techniques and protocols for creating sound cues, and a critical approach to sound design for theatrical productions.
  - b. THTR 27 Introduction to Stage Management: Analysis of stage management protocols, documentation, and techniques for live theater. Practical application of preparation methods focused primarily on auditions, rehearsals, meetings, and performances.
  - c. THTR 28 Directing for the Stage: Fundamental techniques for beginning stage directors. Exercises and practical scenarios for organizing and executing a rehearsal and production process.
  - d. THTR 60A Theater for Young Audiences – Performance: Rehearsal protocol and technique for performers through the development and production of theater for young audiences. Novice performers are able to experience a full rehearsal process culminating in the practical application of learned principles in a series of public performances at local elementary schools. Field trips are required.
  - e. THTR 60B Theater for Young Audiences – Design: Basic design principles of sound, scenery, costume, and properties through the development of an original theater production for young audiences. Students will have the opportunity to develop and execute theatrical design elements of a performance in front of an audience. Field trips are required.
  - f. THTR 60C Theater for Young Audiences - Stage Management: Principles and techniques of stage management in theater for young audience productions. Students will learn to collaborate with other artists through the scheduling and management of rehearsals and a six-week tour of an original production to local at-need elementary schools. Students will experience real-world production deadlines and management challenges through the practical application of a full production process. Field trips required.
  - g. AHIS 11H History of African, Oceanic, and Native American Art - Honors
- iii. Approved Programs:
  - a. Children's Program Teaching: Added CHLD 86 or CHLD 87 to required courses. No unit change.
  - b. Mental Health – Psychiatric Technician Certificate: Revised textual modification to notation
  - c. Mental Health – Psychiatric Technician Degree: Revised textual modification to notation
  - d. New Technical Theater Certificate: The Technical Theater Certificate will provide students with classwork and practical experience across a broad base of technical theater disciplines, including set construction, set rigging, lighting, and stage management. There is an emphasis on supporting classroom instruction with both practical application and participation in main stage productions. Students will expand their resumes by virtue of their participation on build and running crews. This certificate may aid in the student's search for an entry-level position



as a shop technician or running crew in theaters and theme parks. It may also aid in finding short-term work on load-ins and running crews for theatrical events.

B. Student Preparation & Success Council Report:

1. SP&S met May 15 and approved the minutes of May 1 as well as accepted minutes from the April meetings of Basic Skills Committee, SSSPAC, and Student Equity. The Council also received reports from each committee as to progress being made on each's work on the College's Integrated Plan due to the Chancellor's Office by December 15, 2017. The Council also reviewed and accepted the Basic Skills proposed budget for the 2017-18 year.
2. SP&S also received recommendations from the Homelessness and Food Insecurities Task Force who is expected to finalize these recommendations for Senate and other appropriate constituents in the near future.
3. ACTION ITEMS
  - a) SP&S approved changes to the following BPs: BP 5000 Student Success, BP 5010 Residence Determination, BP 5040 Student Records, Directory, and Privacy Information, BP 5052 Open Enrollment, BP 5055 Enrollment Priorities, BP 5120 Transfer Center, BP 5200 Student Health Services, BP 5400 Associated Students Organization, BP 5410 Associated Students Elections, BP 5420 Associated Students Finance, BP 5500 Standards of Conduct. These will come forward to the Senate Executive Board at our May 25 meeting and to a future session of the Senate.
4. FUTURE TOPICS:
  - a) Review of Multiple Measures usage
  - b) BP 5050 Student Success and Support Program
  - c) Updates to the 5000 series of APs

C. Professional Development Council Report: No report.

XI. Action:

- A. C&I: AP 4232 Pass/No Pass Grading  
*Motion to approve and seconded. Discussion. Vote taken and passes with one abstention (Eric Kaljumägi)*
- B. Faculty Coordinator Task Force Recommendations  
*Motion to approve and seconded. Discussion. Vote taken and passes unanimously.*
- C. Resolution 17-05 Encouraging the Use of Early Progress Reports  
*Motion to approve and seconded. Discussion. Vote taken and passes unanimously.*
- D. Resolution 17-06 Testing Center Facilities  
*Motion to approve and seconded. Discussion. Vote take and passes unanimously.*
- E. Resolution 17-07 Addressing Science Lab Space Concerns  
*Motion to approve and seconded. Discussion. Chemistry would like to propose an amendment. Have concerns what temporary facility would be like. Would like to add in the first resolved after feasibility of, "modifying and expanding an existing lab space and/or adding temporary lab space..." Vote on the amendment passes unanimously. Amendment made to add Engineering to the second whereas to read, "Whereas, the Natural Science Division at Mt. San Antonio College has grown rapidly, especially in the areas of Engineering, Biology, and Chemistry, with courses ..." and in the third whereas to add and "engineering" after the word science. Vote to accept the amendment to add Engineering in the second and third whereas passes unanimously. Vote to accept the resolution with the amendments passes unanimously.*

XII. Discussion:

- A. SP&S: Basic Skills 2017-18 Budge Recommendations (Contact: Martin Ramey x5434) *Item was discussed. Can also contact Michelle Dougherty for more specific information at extension 3205 or [mdougherty@mtsac.edu](mailto:mdougherty@mtsac.edu)*
- B. SP&S: BP 5010 Admissions (Contact: Martin Ramey x5434) *Item was discussed.*
- C. SP&S: AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students (Contact: Martin Ramey x5434) *Item was discussed.*
- D. Dual Enrollment Mutual Agreement Committee Proposal (Contact: Jeff Archibald x5436) *Item was discussed.*
- E. Dual Enrollment Task Force Recommendations (Contact: Vicki Greco) *Item was discussed.*
- F. Resolution 17-09 In Support of AB 288 (Contact: Scott Guth) *Item was discussed.*
- G. Resolution 17-08 Faculty Role in Commencement Planning (Contact: Liesel Reinhart) *Item was discussed.*
- H. Sustainability Task Force Recommendations (Contact: Chisa Uyeki) *Item was discussed.*



**ACADEMIC SENATE**  
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I. 2017-18 Senate Constitution (Contact: Martin Ramey) *Item was discussed. There is an amendment in Section II: Item E to be considered.*

XIII. Information/Announcements:

Final Academic Senate meeting, June 1 will be in Building 6-160.

XIV. Adjournment: 1:04 p.m.