



DISTANCE LEARNING COMMITTEE

MINUTES FOR MARCH 9, 2010

Members Attending:

X	Shanti Atashpoush	X	Terri Beam, co-chair	X	Meghan Chen, co-chair		Will Daland	X	Mike Dowdle
X	Tamra Horton	X	Mary Johnson	X	Paul Kittle	X	Charles McGruder	X	Rich Patterson
X	Carol Webster	X	Jill Wilkerson		Student (vacant)				

RECOMMENDATIONS

Recommendation	Rationale
None.	

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments
None.			

MINUTES

Item	Discussion/Comments	Outcome
Review of Minutes	February 23, 2010.	Approved.
A.S. Appointments	<p>The following appointments were made by Academic Senate:</p> <ul style="list-style-type: none"> • Mary Johnson, Online Learning Faculty Coordinator, 2010-2013 • Mike Dowdle, Assistant Online Learning Faculty Coordinator, 2010-2011 	DLC congratulated Mary and Mike on their appointments.
DLC Recommendation	The DLC recommendation regarding mandatory meetings was not approved at the Academic Senate meeting on March 4. This recommendation was created in response to Academic Senate Executive Board's request to address students' schedule conflicts that arise from DL course "mandatory" meetings (which are not scheduled in Banner) and traditional classes.	The recommendation will be revised and resubmitted to AS.
DL Course Amendment Form	A draft of the revised form was reviewed.	DLC members will bring comments regarding the draft to the next meeting.
Retention and Success Data	Meghan reported that the Research Office will create an Argos report that can be used for collecting data on retention and success by term, course, section, and year.	Information only.
DL Study on Online Assessments	Committee reviewed Terri's draft of an invite asking DL faculty to volunteer this semester to participate in a study that will examine the differences in student exam grades in face-to-face versus online testing in DL courses.	Terri will make the suggested revisions and send to the DLC listserv for final approval. Once approved, she will send to the DL Faculty listserv.

DL Event	Calibrating Our GPS: The Present and Future of Distance Learning at Mt. SAC,” will be held on Friday, March 19, in LTC-160, 8:30 a.m. – 3:00 p.m. Input was given for the opening session and for questions for the College leaders’ panel discussion. Topics and questions for the breakout sessions were also discussed.	<ul style="list-style-type: none">• All questions for each session will be submitted electronically to Terri.• Terri will combine questions and give to Nancy Kam to prepare for each breakout session.• Meghan will talk to Bill Eastham about creating a Webinar for the opening presentation.
Future Meetings	Tuesday, March 23; April 13, 27; May 11, 25 1:05 – 2:35 p.m., LTC-261	

Cc: Curriculum & Instruction Council