



# DISTANCE LEARNING COMMITTEE

MINUTES FOR APRIL 28, 2009

**Members Attending**

X	Barry Andrews	X	Shanti Atashpoush	X	Dwight Ayle	X	Terri Beam, co-chair
X	Meghan Chen, co-chair	X	Will Daland	X	Tamra Horton	X	Mary Johnson
X	Paul Kittle	X	Charles McGruder	X	Stephen Runnebohm	X	Carol Webster
X	Jill Wilkerson		Asma Raja, student				

## RECOMMENDATIONS

Recommendation	Rationale
None.	

## MINUTES

Item	Discussion/Comments	Outcome
<b>Review of Minutes</b>	April 14, 2009.	Approved.
<b>DL Course Amendment Form</b>	<p>The following course amendment form was reviewed:</p> <ul style="list-style-type: none"> <li>CISP 10 submitted by Anna Degtyareva.</li> </ul>	<b>CISP 10 was approved</b> for submission to the Educational Design Committee pending minor revisions. Terri will contact the instructor regarding the changes.
<b>DL Committee 2008-09 Goals Update</b>	<p><u>Goal 1:</u> Authentication – Academic Senate approved the authentication recommendation at its meeting on April 16. The AS timeline to be in compliance is the start of the 2010 Fall semester. Discussion followed regarding notifying faculty about the transition to Blackboard and the requirement to authenticate all graded material. A list of alternatives should be offered for transitioning into compliance.</p> <p><u>Goal 2:</u> Expand use of Blackboard – It was decided that the DLC should explore the features in the Community System.</p> <p><u>Goal 3:</u> Curriculum and online degree – A report was distributed, <i>Substantive Change Proposal</i>, prepared by John Nixon, Kristina Allende, and Barbara McNeice-Stallard. It has been submitted in the accreditation process.</p>	<p><u>Goal 1:</u> Meghan will talk to George Bradshaw before we “go live” in Banner regarding drafting communication based on the AS recommendation. Before sending notification, Meghan will first check with Ginny Burley on AMAC’s decision. Based on Ginny’s response, faculty may be notified during the last week of May. The AS recommendation will be attached to the e-mail announcement. OLSC staff will determine which faculty members need to be approached regarding moving to Bb Grade Center.</p> <p><u>Goal 2:</u> A hands-on activity on the Bb Community System will be held during the next DLC meeting.</p> <p><u>Goal 3:</u> DLC was asked to bring the report to the next meeting for discussion.</p>
<b>Mandatory Meetings</b>	To shift away from having on-campus mandatory meetings for online classes, alternatives were discussed.	A sub-group, Terri, Mary, Dwight, Carol, Jill, and Meghan, will explore options and report back to the committee.

<b>OmniUpdate</b>	No report.	Meghan will give a progress report at the next meeting.
<b>Next Meetings</b>	Tuesday, May 12 & 26; June 9 1:05 – 2:35 p.m., LTC-261	

Cc: Curriculum & Instruction Council