



DISTANCE LEARNING COMMITTEE

MINUTES FOR MAY 8, 2007

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
X	Deb Distant	X	Mary Johnson	X	Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair		Joe Vasquez	X	Jill Wilkerson		

Item	Discussion/Comments	Outcome
DL Course Amendment Form	<p>The following course amendment form was reviewed:</p> <ul style="list-style-type: none"> FCS 41 submitted by Lisa Ledebor 	FCS 41 was approved for submission to the Educational Design Committee.
DL Conference	<p>There were 42 attendees at the "Online Learning in DL and Traditional Classes" conference on Friday, May 4, 2007. Evaluations indicated good reviews on the facility and an overall excellent conference. Interest was expressed in receiving the PowerPoint presentations and in attending a future iPod workshop.</p>	Kerry Stern will send the conference evaluations to POD. Presenters were asked to send their PowerPoint presentations to Dwight, and he will post an announcement on the listserv for obtaining the handouts.
Letters	<p>Letter has been sent to John Nixon requesting the resolution of several Blackboard issues.</p> <p>Letter has been sent to the Educational Design Committee addressing the feasibility of attaching the DL Form to Web CMS.</p>	<p>Kerry will meet with John Nixon on May 10 and then arrange a group meeting.</p> <p>Kerry will inquire about the letter to EDC at the Curriculum & Instruction Council meeting.</p>
Evaluation	Processes for evaluating DL courses and instructors are closer to the testing stage.	Terri Beam previewed the online evaluation.
Web Efforts Task Force	Task Force has not yet met. Terri and Deb Distance are both members.	Information only.
DL Workshops	<p>On May 1, Barry Andrews, Mary Johnson, and Terri Beam presented Distance Learning Pedagogies II: "Teaching the DL Course." The third workshop in this series, Distance Learning Pedagogies III: "Improving the DL Course," will be held on May 15.</p> <p>Boot camp workshops are scheduled as follows:</p> <ul style="list-style-type: none"> June 19 – Blackboard Basics June 20 – Blackboard Advanced June 21 – Blackboard Pedagogy 	Information only.

DL Luncheon	A drop-in Distance Learning luncheon will be held in LTC-261 on May 17, 1:00 – 2:30 p.m. to share ideas pertaining to Distance Learning.	Kerry will send an announcement via e-mail.
Next Meeting	Tuesday, May 22, 2007 1:05 – 2:35 p.m., LTC-261	Due to finals, there will be no meeting in June.

Cc: Curriculum & Instruction Council