



DISTANCE LEARNING COMMITTEE

MINUTES FOR NOVEMBER 14, 2006

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair	X	Sarah Daum
X	Deb Distant	X	Mary Johnson	X	Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair		Dale Vickers	X	Jill Wilkerson		

Guests: Carol Webster

Item	Discussion/Comments	Outcome
DL Course Amendment Form	The following course amendment form was reviewed: EDT 24 submitted by Tom Vela	EDT 24 was approved for submission to the Educational Design Committee pending minor revisions. Terri Beam will contact the instructor regarding the changes.
Academic Senate Update	Resolution 2006-07, Role of Academic Senate Committees, was approved on October 19. A task force has been created to develop a reporting and approval process for sending recommendations and policies/procedure changes through the Senate.	Information only.
DL Retention and Success Study	Research and Institutional Effectiveness (RIE) has prepared a study, "Retention and Success of Regular vs. Online and Hybrid Courses – Fall 2003 through Spring 2006." There are only slight changes from the study prepared for Fall 2001 – Spring 2003. Consideration will be given to changing the next study to obtain more information.	A one-page summary report will be sent to the Academic Senate.
DL Retreat	A DL Retreat was proposed – the last one was held in March 2002. Committee agreed that it would be good for building awareness of the DL program. DLC members will be the facilitators.	The tentative date for the retreat is May 4, 2007. An ad hoc committee will be created to plan the retreat.
Additional OLFM	A memo sent to Dept. Chairs from Terri Long, Faculty Association President, regarding reassigned time for Coordinators/Special Assignments was distributed. Terri Beam also distributed a draft of a memo, which will be sent to the Faculty Association Negotiations Team, requesting an additional Online Learning Faculty Mentor.	DLC members were asked to review the request and bring suggestions back to the next meeting.

Item	Discussion/Comments	Outcome
Other	A new two-hour workshop, Blackboard Assessments, will be held on Tuesday, December 5, 1:00 – 3:00 p.m. Accessibility report was held over until the next DLC meeting.	Information only.

Next Meeting: Tuesday, November 28, 2006
LTC-261, 1:05 – 2:35 p.m.

Cc: Curriculum & Instruction Council