# **Distance Learning Committee (DLC)**

## Report to Academic Senate

## October 13, 2022

## DLC Thanks You

The DLC would like to thank Academic Senate for their support on our updated AP 4105 and the RSI Rubric.

## Proctored Software Court Case

A federal judge in the Northern District of Ohio determined that room scans, as part of a remote, proctored online exam, violated a student’s constitutional right to privacy. (1)

Honorlock is Mt. SAC’s proctoring software. A DLC workgroup reviewed several proctoring software options and recommended Honorlock because it seemed more flexible than other options. In particular, faculty can choose not to activate a camera in a student room. The choice of Honorlock was approved by Academic Senate in Spring 2021.

For those faculty using Honorlock,

* This ruling does not pertain to California. However, it does express many student concerns about online privacy so it is important to keep these concerns in mind. The first question to consider is always: Do I need to use proctoring software in my class, or are there other ways to ensure that I am reviewing a student’s authentic work?
* Honorlock does not require camera use or room scans. Faculty determine the level of proctoring they activate in Honorlock. Have a robust justification for using a room scan or camera requirement.
* If you have questions about how to set up Honorlock in your course, there is a self-paced course on Honorlock in POD that counts toward SPOT recertification.
1. Bowman, Emma.  Scanning student rooms during remote tests is unconstitutional, judge rules.  NPR.  Updated August 26, 2022.  <https://www.npr.org/2022/08/25/1119337956/test-proctoring-room-scans-unconstitutional-cleveland-state-university>

## SPOT Update

* There are now 828 SPOT-certified faculty.
* SPOT is working with Team CoCo to create a moderated cohort to help faculty complete SPOT over the winter. There are ten faculty in the cohort.
* 35 faculty have SPOT recertification due July 31, 2023. Not sure if you are one of them? Check the SPOT Recertification webpage.

## Call for Courses to Align to CVC Rubric

Mt SAC’s local Peer Online Course Review (POCR) team received SEAP grant funding for another year! We are calling for faculty to align their fully online courses to the CVC Course Design Rubric and earn a Quality Review badge. In particular, we invite transfer-level English, Math, Counseling, and Library faculty to join us. Please contact Carol Impara – cimpara@mtsac.edu for more information.

## SPOT Recertification Training Dates

The FCLT is offering a *synchronous* **SPOT Recertification Intensive** on **May 13, 2022**! Attendance will fulfill SPOT Recertification requirements. Attend one or all. Sign up via [POD Connect Calendar](https://cccpln.csod.com/LMS/catalog/EventsCalendar.aspx#m=2&d=05/28/2022).

* 10 – 11 a.m. - Regulations Update for SPOT Recertification
* 11:15 – 12:15 p.m. - Strategies for Developing eIntegrity
* 12:30 – 1:30 p.m. - 5 Tools to Make You an Accessibility Champ
* 1:45 – 2:45 p.m. - Humanizing Your Online Course – An Introduction

If you are not free Fridays, or prefer asynchronous options, note that the following self-paced sessions have been approved for SPOT Recertification and are available through POD. You may find them under the “Featured Training” list on the homepage, or check the course cards under Connect Home.

* Regulations Update for SPOT Recertification (online)
* Easy and Engaging Videos in Canvas Studio, Part 1 (online)
* Easy and Engaging Videos in Canvas Studio, Part 2 (online)
* Aligning Your Online Course with Section D of the CVC Rubric: Laying the Foundation (online)

Please check out the [SPOT Recertification](https://www.mtsac.edu/distancelearning/spotrecert.html) webpage for more information.

17 of 37 SPOT-certified faculty have achieved SPOT recertification before their July 31, 2022 due date.

## AP 4105 Revision; Accreditation Processes

The DLC is currently revising AP 4105, which was last updated in 2016. It should be ready to go to C&I in May. DLC was directed to review the REC (regular effective contact) Rubric created by the REC Rubric Task Force, update the rubric to reflect RSI (regular substantive interaction), and recommend a process for RSI review. The DL program will launch a survey to determine faculty needs this Spring.

## Distance Learning Amendment Forms

DLC approved about 256 DL Forms since May 1, 2021. Academic Senate is voting on using the Smartsheet method of DL Amendment Form submission. After the form is approved, we will update the webpage. <https://www.mtsac.edu/dlc/dl-forms.html>

## POCR Update

Since September 2021, the POCR team has aligned 11 courses. The POCR team is seeking continued funding. The SEAP Grant is expiring as of June 31, 2022.

Respectfully submitted,

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